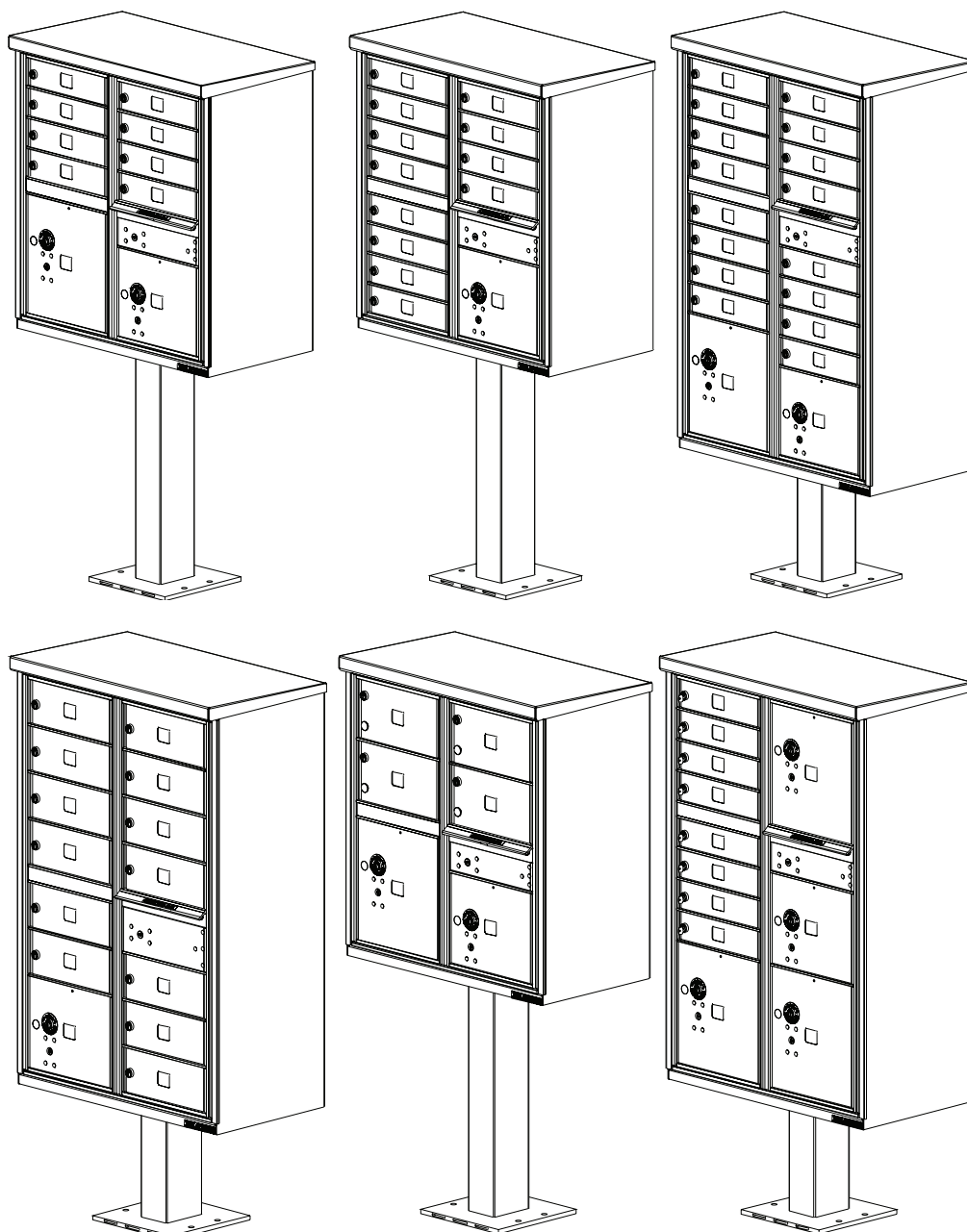


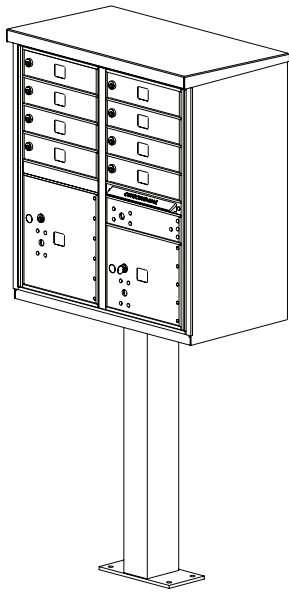
# MAINTENANCE MANUAL

## **vital**<sup>™</sup> cluster box units All Types - 1570 "F" Series

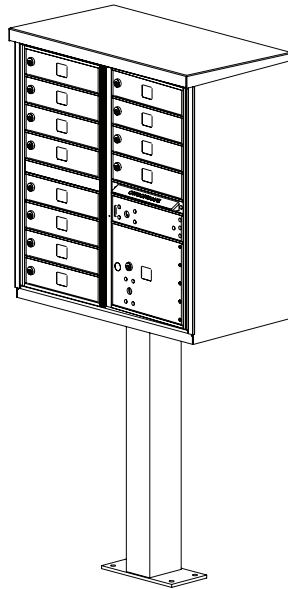


# FLORENCE

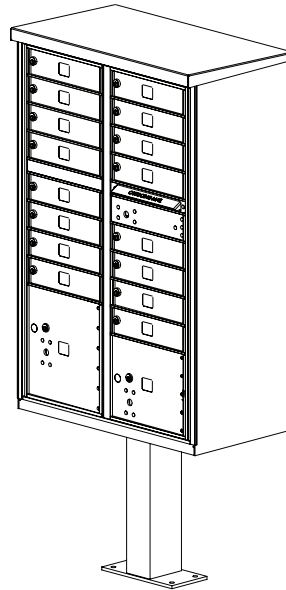
≡ CORPORATION



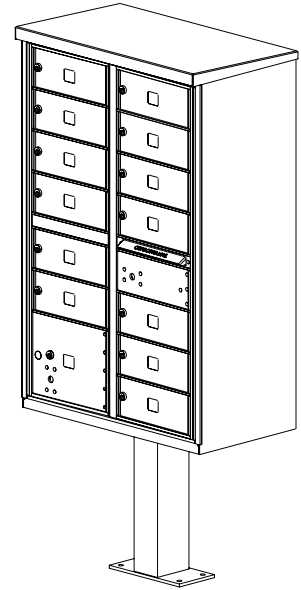
**I**



**II**



**III**



**IV**

|                                     | TYPE I   | TYPE II | TYPE III | TYPE IV |
|-------------------------------------|----------|---------|----------|---------|
| <b>INSTALLED HEIGHT</b>             | 62"      | 62"     | 62"      | 62"     |
|                                     |          |         |          |         |
| <b>DEPTH</b>                        | 17-7/8"  | 17-7/8" | 17-7/8"  | 17-7/8" |
|                                     |          |         |          |         |
| <b>WIDTH</b>                        | 30-1/2"  | 30-1/2" | 30-1/2"  | 30-1/2" |
|                                     |          |         |          |         |
| <b>WEIGHT (WITHOUT PEDESTAL)</b>    | 107 LBS  | 111 LBS | 147 LBS  | 137 LBS |
|                                     |          |         |          |         |
| <b>WEIGHT (WITH PEDESTAL)</b>       | 125 LBS  | 129 LBS | 162 LBS  | 152 LBS |
|                                     |          |         |          |         |
| <b>QTY OF STANDARD COMPARTMENTS</b> | 8        | 12      | 16       | 13      |
|                                     |          |         |          |         |
| <b>QTY OF PARCEL COMPARTMENTS</b>   | 2        | 1       | 2        | 1       |
|                                     |          |         |          |         |
| <b>PARCEL COMPARTMENT HEIGHT</b>    | 10", 13" | 10"     | 10", 13" | 10"     |
|                                     |          |         |          |         |

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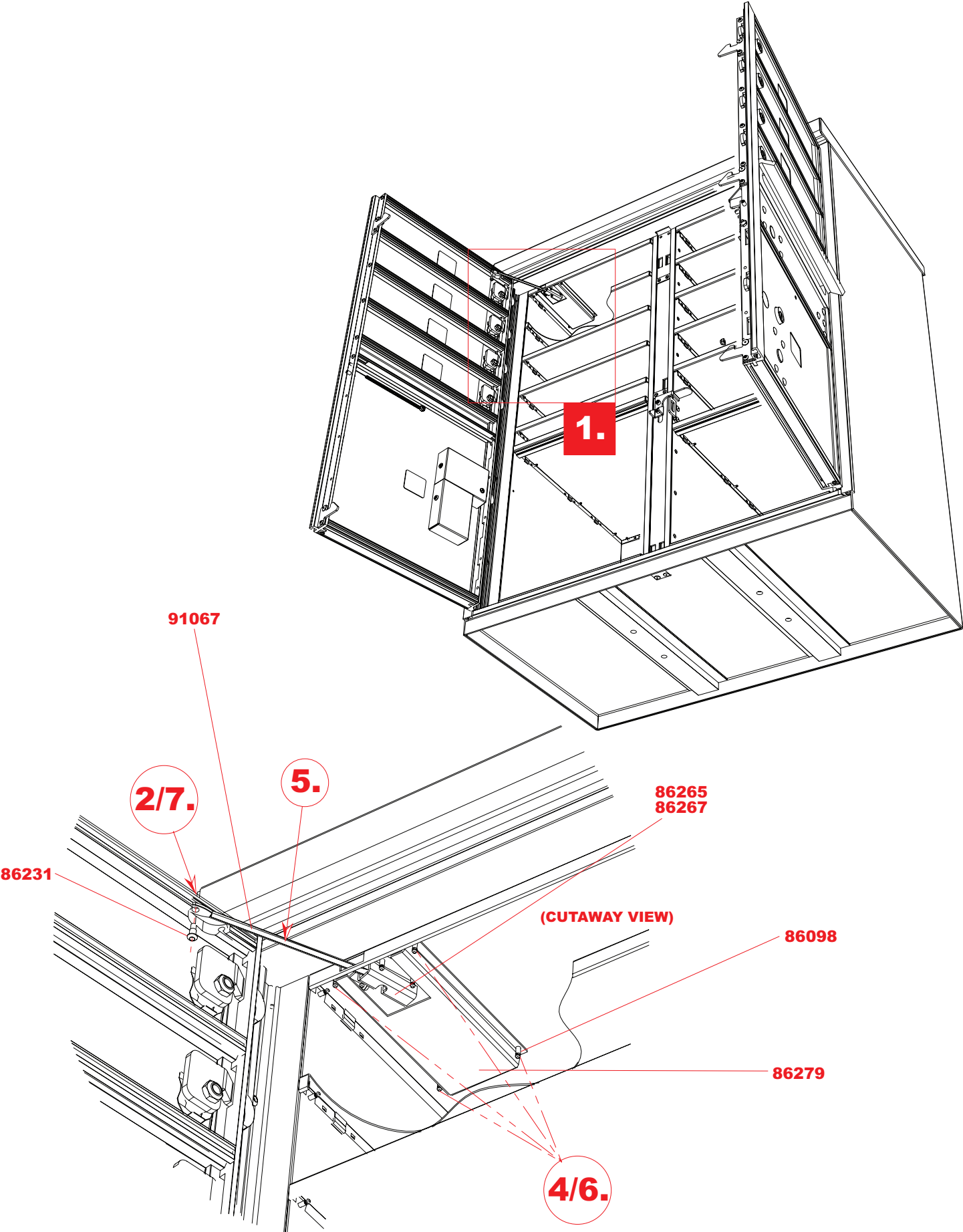
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# REPLACEMENT OF MASTER LOADING DOOR HOLD OPEN MECHANISM TYPES I, II, III AND IV

1. OPEN MASTER LOADING DOORS
2. **TO DISENGAGE HOLD OPEN MECHANISM:**  
REMOVE ONE (1) 86231 6-32 TORX HEAD SHOULDER SCREW
3. **TO REPLACE HOLD OPEN MECHANISM:**  
REMOVE INSERT ASSEMBLY (SEE INSTRUCTIONS PAGE 6)
4. DRILL OUT SEVEN (7) 86098 1/8" POP RIVETS AND REMOVE THE 86279 HOLD OPEN GUARD AND THE 86267 LATCH HOLD OPEN BRACKET (LEFT SIDE); 86265 LATCH HOLD OPEN BRACKET (RIGHT SIDE)
5. REMOVE/REPLACE 91067 HOLD OPEN ARM
6. REPLACE HOLD OPEN GUARD AND HOLD OPEN BRACKET - REPLACE SEVEN (7) 86098 1/8" POP RIVETS
7. REATTACH HOLD OPEN ARM WITH 86231 6-32 TORX HEAD SHOULDER SCREW
8. CLOSE MASTER LOADING DOORS

| REQUIRED TOOLS            |  | PART # | DESCRIPTION                   |
|---------------------------|--|--------|-------------------------------|
| CORDLESS DRILL            |  | 86098  | 1/8" DIA X .328" POP RIVET SS |
| PORTABLE POP RIVET GUN    |  | 86231  | 6-32 X .187 TORX HEAD SCREW   |
| 1/8" DRILL BIT            |  | 86265  | LATCH HOLD OPEN BRACKET - RT  |
| T-15 TORX SCREWDRIVER/BIT |  | 86267  | LATCH HOLD OPEN BRACKET - LT  |
|                           |  | 86279  | HOLD OPEN GUARD               |
|                           |  | 91067  | HOLD OPEN ARM                 |
|                           |  |        |                               |

REPLACEMENT OF MASTER LOADING DOOR HOLD OPEN MECHANISM



# REMOVAL OF INSERT ASSEMBLY

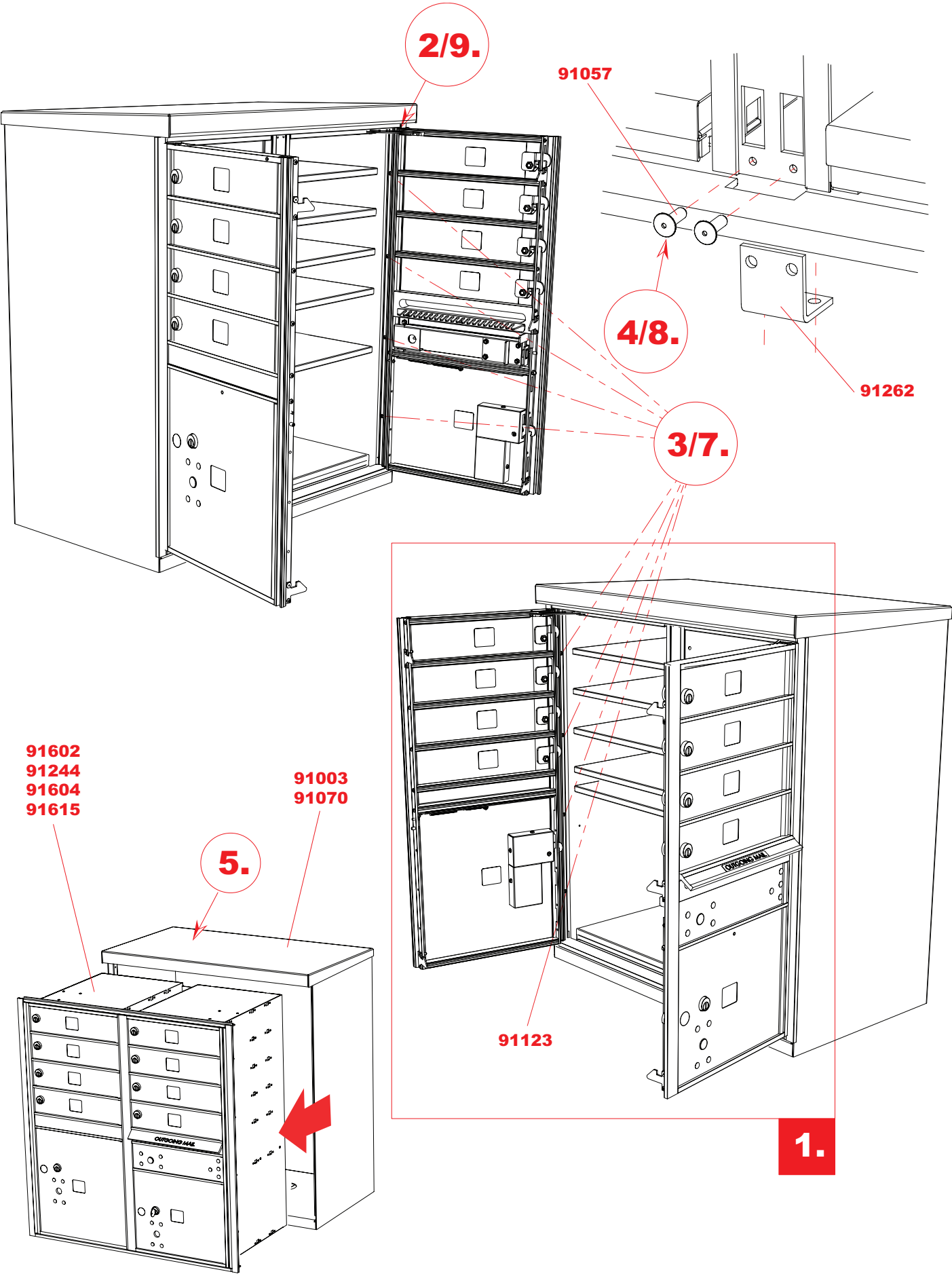
## TYPES I, II, III AND IV

1. OPEN MASTER LOADING DOORS
2. DISENGAGE HOLD OPEN MECHANISMS  
(SEE INSTRUCTIONS PAGE 4)
3. [FOR TYPES I, II] REMOVE EIGHT (8)  
91123 8-32 TORX HEAD SCREWS FROM  
INSERT ASSEMBLY  
[FOR TYPES III, IV] REMOVE TWELVE (12)  
91123 8-32 TORX HEAD SCREWS FROM  
INSERT ASSEMBLY
4. DRILL OUT FOUR (4) 91057 3/16" POP  
RIVETS AT BOTTOM OF SLIDE MECHA-  
NISM AND REMOVE BRACKET
5. SLIDE INSERT ASSEMBLY OUT PARTIALLY  
TO MAKE REPAIRS TO MASTER LOADING  
DOORS, OTHERWISE REMOVE INSERT AS-  
SEMBLY AND LAY FLAT ON BACK
6. REPLACE WITH NEW INSERT ASSEMBLY
7. [FOR TYPES I, II] REPLACE EIGHT (8)  
91123 8-32 TORX HEAD SCREWS FROM  
INSERT ASSEMBLY  
[FOR TYPES III, IV] REPLACE TWELVE (12)  
91123 8-32 TORX HEAD SCREWS FROM  
INSERT ASSEMBLY
8. REPLACE FOUR (4) 91057 3/16" POP RIV-  
ETS AT BOTTOM OF SLIDE MECHANISM  
AND REPLACE BRACKET
9. REPLACE HOLD OPEN MECHANISMS  
(SEE INSTRUCTIONS PAGE 6) AND CLOSE  
MASTER LOADING DOORS

| REQUIRED TOOLS                 |
|--------------------------------|
| PORTABLE DRILL                 |
| T-20 TORX HEAD SCREWDRIVER/BIT |
| PORTABLE POP RIVET GUN         |
| HAMMER                         |
| PLIERS                         |

| PART # | DESCRIPTION                     |
|--------|---------------------------------|
| 91003  | CABINET ASSEM. FOR TYPE III, IV |
| 91057  | 3/16" DIA X .55 L SS POP RIVET  |
| 91602  | INSERT ASSEM. FOR TYPE I        |
| 91070  | CABINET ASSEM. FOR TYPE I, II   |
| 91123  | 8-32 X 1/2" TORX HEAD SCREW     |
| 91262  | BRACKET                         |
| 91244  | INSERT ASSEM. FOR TYPE IV       |
| 91604  | INSERT ASSEM. FOR TYPE II       |
| 91615  | INSERT ASSEM. FOR TYPE III      |

REMOVAL OF INSERT ASSEMBLY



# REPLACEMENT OF MASTER LOADING DOOR

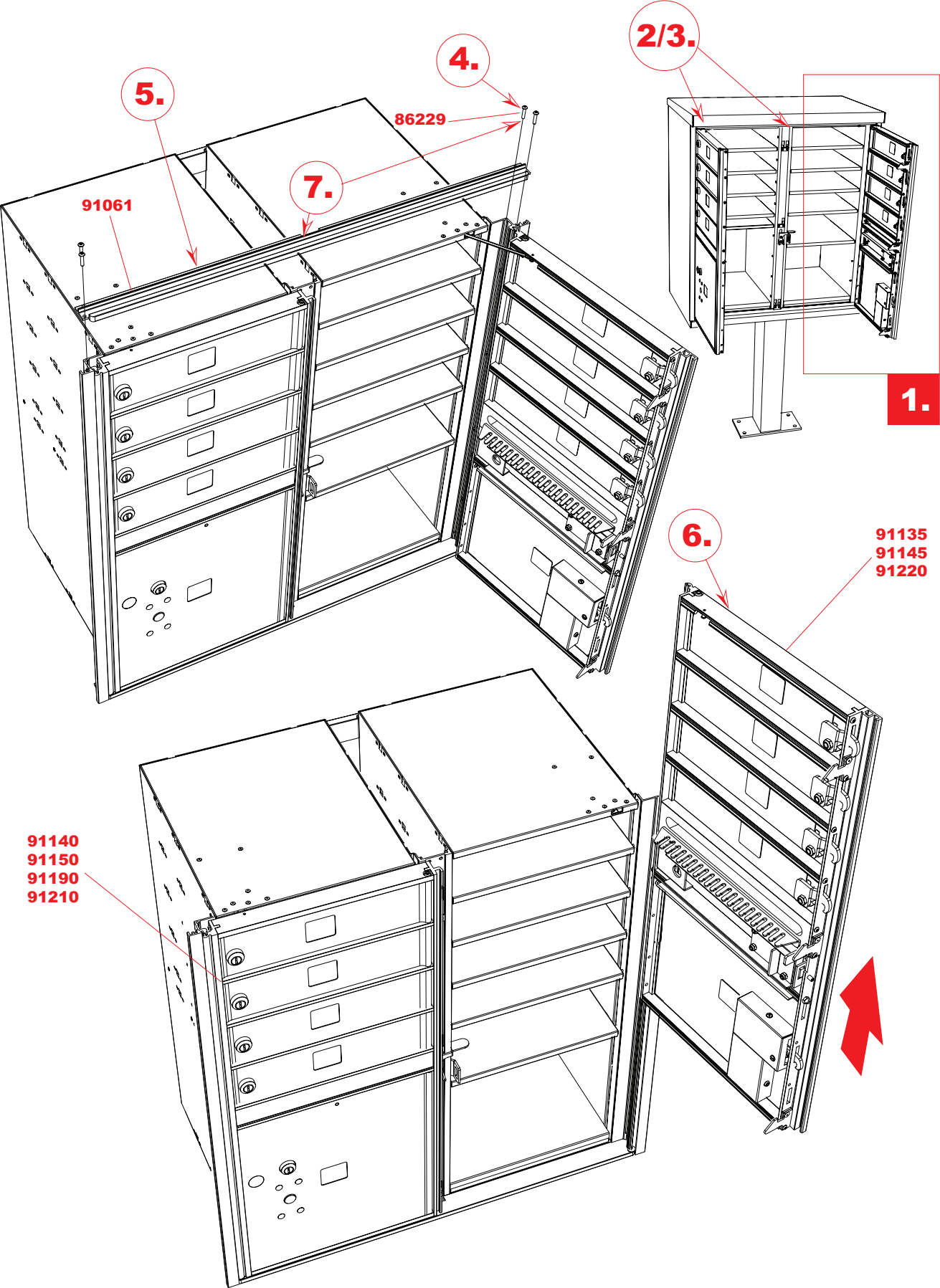
## TYPES I, II, III AND IV

- 1.** OPEN MASTER LOADING DOORS
- 2.** DISENGAGE HOLD OPEN MECHANISMS FROM TOP OF MASTER LOADING DOORS (SEE INSTRUCTIONS PAGE 4)
- 3.** REMOVE INSERT ASSEMBLY (SEE INSTRUCTIONS PAGE 6)
- 4.** CLOSE MASTER LOADING DOORS AND REMOVE FOUR (4) 86229 8-32 STAINLESS STEEL TORX HEAD SCREWS
- 5.** REMOVE ONE (1) 91061 TOP FRAME BRACE EXPOSING MASTER LOADING DOOR HINGES
- 6.** SLIDE MASTER LOADING DOOR OUT THROUGH TOP OF INSERT ASSEMBLY AND REPLACE WITH NEW MASTER LOADING DOOR
- 7.** CLOSE MASTER LOADING DOORS AND REPLACE FOUR (4) 86229 8-32 STAINLESS STEEL TORX HEAD SCREWS. REPLACE ONE (1) 91061 TOP FRAME BRACE CONCEALING MASTER LOADING DOOR HINGES
- 8.** REPLACE INSERT ASSEMBLY (SEE INSTRUCTIONS PAGE 6)
- 9.** REPLACE HOLD OPEN MECHANISM (SEE INSTRUCTIONS PAGE 4)

| REQUIRED TOOLS                 |
|--------------------------------|
| T-15 TORX HEAD SCREWDRIVER/BIT |
| PORTABLE DRILL                 |
| PLIERS                         |
|                                |

| PART # | DESCRIPTION                      |
|--------|----------------------------------|
| 86229  | 8-32 X .75" SS TORX HEAD SCREW   |
| 91061  | TOP FRAME BRACE                  |
| 91135  | RIGHT MLD ASSEM. FOR TYPE III    |
| 91140  | LEFT MLD ASSEM. FOR TYPE III     |
| 91145  | RIGHT MLD ASSEM. FOR TYPES I, II |
| 91150  | LEFT MLD ASSEM. FOR TYPE I       |
| 91190  | LEFT MLD ASSEM. FOR TYPE II      |
| 91210  | LEFT MLD ASSEM. FOR TYPE IV      |
| 91220  | RIGHT MLD ASSEM. FOR TYPE IV     |
|        |                                  |

REPLACEMENT OF MASTER LOADING DOOR



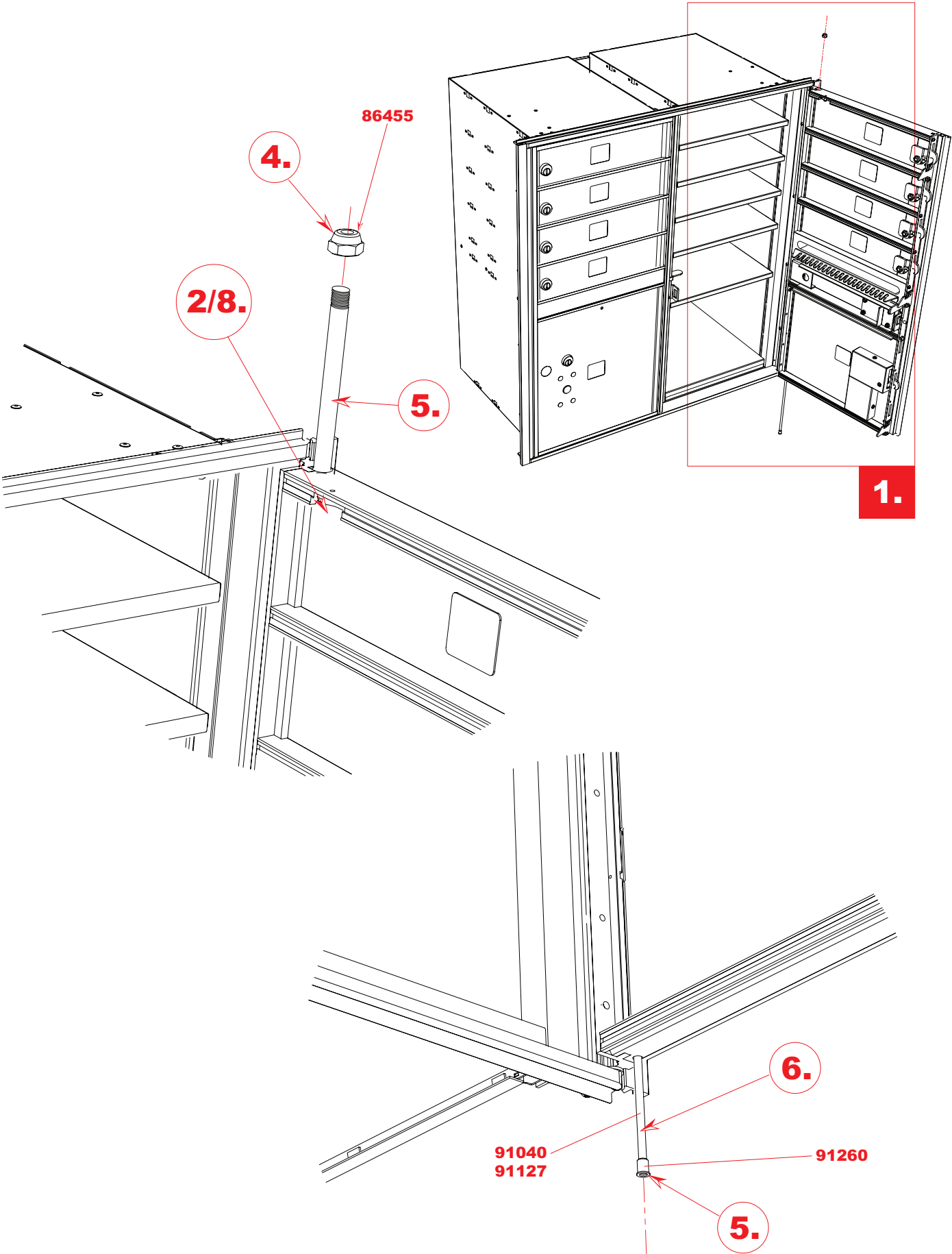
# REPLACEMENT OF HINGE ROD

## TYPES I, II, III AND IV

1. OPEN MASTER LOADING DOOR
2. DISENGAGE HOLD OPEN MECHANISM FROM TOP OF MASTER LOADING DOOR (SEE INSTRUCTIONS PAGE 4)
3. COMPLETELY OPEN MASTER LOADING DOOR SO THAT THE HINGE PIN IS VISIBLE / AND OR COMPLETELY REMOVE INSERT ASSEMBLY (SEE INSTRUCTIONS PAGE 6)
4. REMOVE ONE (1) 86455 10-32 HEX LOCK NUT
5. WITH THE HAMMER AND 1/8" ROD, TAP THE HINGE ROD TO DISLODGE THE 91260 THREADED INSERT  
  
WARNING: DOORS CAN FALL OUT WITH HINGE PIN REMOVED.
6. PULL OUT HINGE ROD WITH PLIERS FROM THE BOTTOM
7. REPLACE HINGE ROD BY REVERSING STEPS 4-6, USING A CORDLESS DRILL ATTACHED TO THE HINGE ROD TO EASE THE INSERTION INTO THE MASTER LOADING DOOR (IF NECESSARY)
8. REPLACE HOLD OPEN MECHANISM (SEE INSTRUCTIONS PAGE 4)

| REQUIRED TOOLS |  | PART # | DESCRIPTION                 |
|----------------|--|--------|-----------------------------|
| 1/8" ROD       |  | 86455  | 10-32 HEX LOCK NUT          |
| PORTABLE DRILL |  | 91040  | HINGE ROD (TYPE III AND IV) |
| HAMMER         |  | 91127  | HINGE ROD (TYPE I AND II)   |
| PLIERS         |  | 91260  | THREADED INSERT             |
|                |  |        |                             |

REPLACEMENT OF HINGE ROD



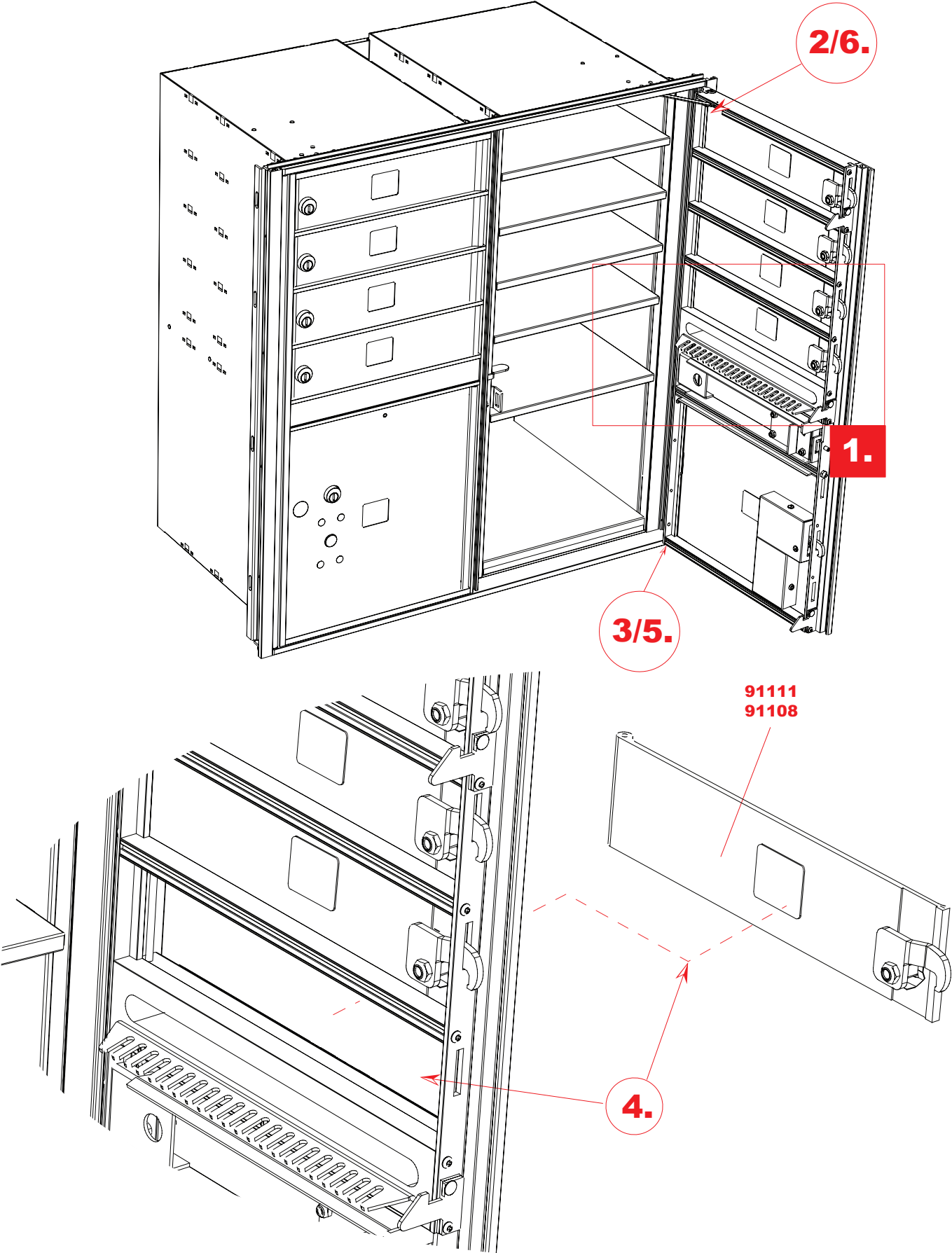
# REPLACEMENT OF RIGHT SIDE PATRON COMPARTMENT DOOR TYPES I, II, III, AND IV

- 1.** OPEN MASTER LOADING DOOR
- 2.** DISENGAGE HOLD OPEN MECHANISM FROM TOP OF MASTER LOADING DOOR (SEE INSTRUCTIONS PAGE 4)
- 3.** REMOVE HINGE ROD (SEE INSTRUCTIONS - PAGE 10)
- 4.** REPLACE COMPARTMENT DOOR 91111 FOR TYPE I, II, AND III, OR 91108 FOR TYPE IV
- 5.** REINSTALL HINGE ROD (SEE INSTRUCTIONS - PAGE 10)
- 6.** REPLACE HOLD OPEN MECHANISM (SEE INSTRUCTIONS PAGE 4)
- 7.** INSTALL PARTON LOCK ASSEMBLY (SEE INSTRUCTIONS PAGE 22)

| REQUIRED TOOLS |
|----------------|
| 1/8" ROD       |
| PORTABLE DRILL |
| HAMMER         |
| PLIERS         |

| PART # | DESCRIPTION                 |
|--------|-----------------------------|
| 91040  | HINGE ROD (TYPE III AND IV) |
| 91108  | 5" COMPARTMENT DOOR         |
| 91111  | 3" COMPARTMENT DOOR         |
| 91127  | HINGE ROD (TYPE I AND II)   |
|        |                             |

**REPLACEMENT OF RIGHT SIDE PATRON  
COMPARTMENT DOOR**



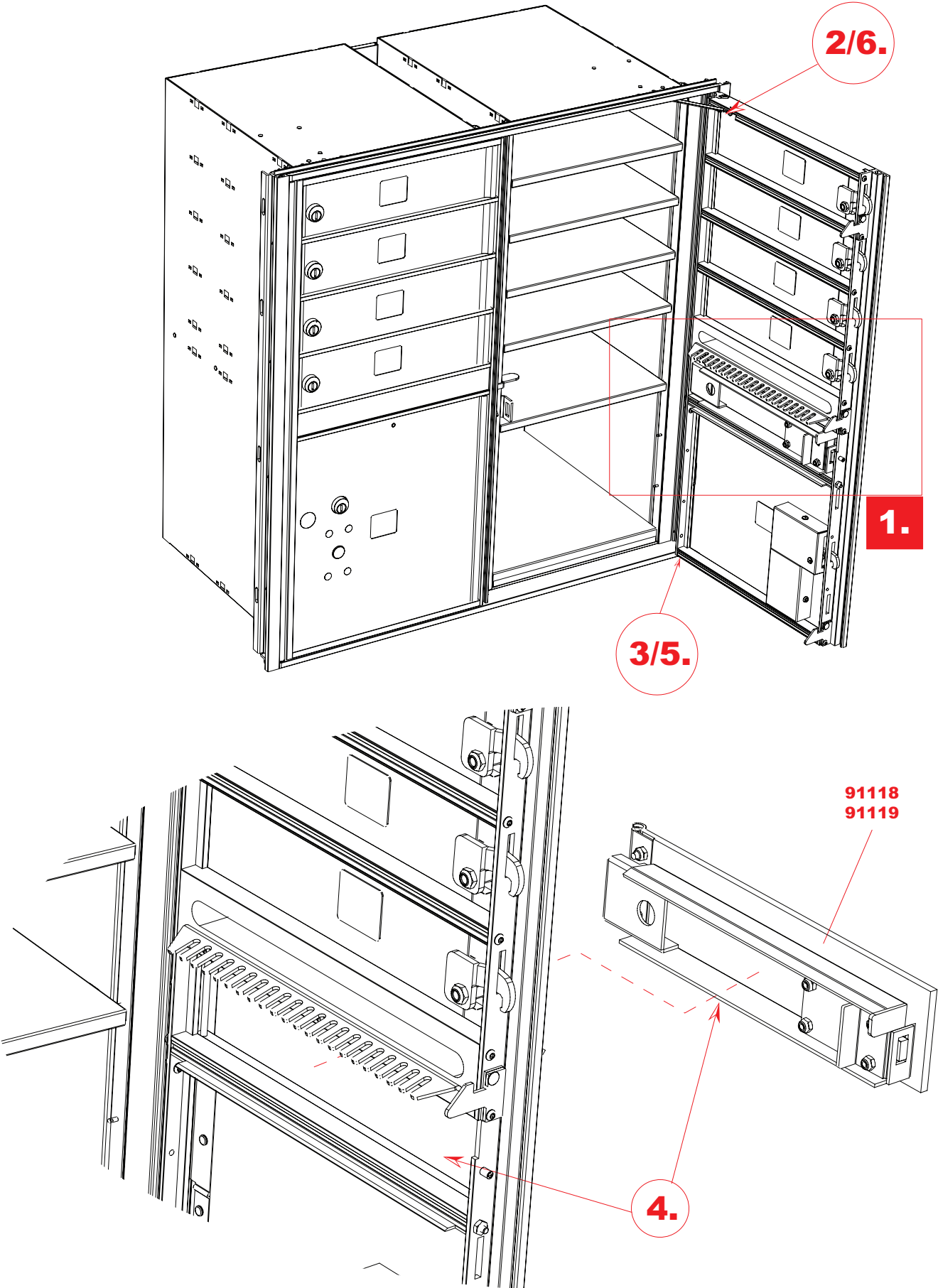
# REPLACEMENT OF ARROW LOCK DOOR

## TYPES I, II, III AND IV

1. OPEN MASTER LOADING DOOR
2. DISENGAGE HOLD OPEN MECHANISM FROM TOP OF MASTER LOADING DOOR (SEE INSTRUCTIONS PAGE 4)
3. REMOVE HINGE ROD (SEE INSTRUCTIONS PAGE 10)
4. REPLACE COLLECTION DOOR 91118 FOR TYPES I, II, AND III, OR 91119 FOR TYPE IV
5. REINSTALL HINGE ROD (SEE INSTRUCTIONS PAGE 10)
6. REPLACE HOLD OPEN MECHANISM (SEE INSTRUCTIONS PAGE 4)
7. INSTALL ARROW LOCK (SEE INSTRUCTIONS PAGE 24)

| REQUIRED TOOLS |  | PART # | DESCRIPTION                 |
|----------------|--|--------|-----------------------------|
| 1/8" ROD       |  | 91040  | HINGE ROD (TYPE III AND IV) |
| PORTABLE DRILL |  | 91118  | 3" COLLECTION DOOR          |
| HAMMER         |  | 91119  | 5" COLLECTION DOOR          |
| PLIERS         |  | 91127  | HINGE ROD (TYPE I AND II)   |
|                |  |        |                             |

REPLACEMENT OF ARROW LOCK DOOR



# REPLACEMENT OF RIGHT SIDE PARCEL DOOR

## TYPES I, II, III AND IV

**1.** OPEN MASTER LOADING DOOR

**7.** REPLACE PARCEL DOOR SPRING (SEE INSTRUCTIONS PAGE 30)

**2.** DISENGAGE HOLD OPEN MECHANISM (SEE INSTRUCTIONS PAGE 4)

**8.** REPLACE HOLD OPEN MECHANISM (SEE INSTRUCTIONS PAGE 4)

**3.** REMOVE PARCEL DOOR SPRING (SEE INSTRUCTIONS PAGE 30)

**9.** INSTALL LOCK MECHANISM (SEE INSTRUCTIONS PAGE 28)

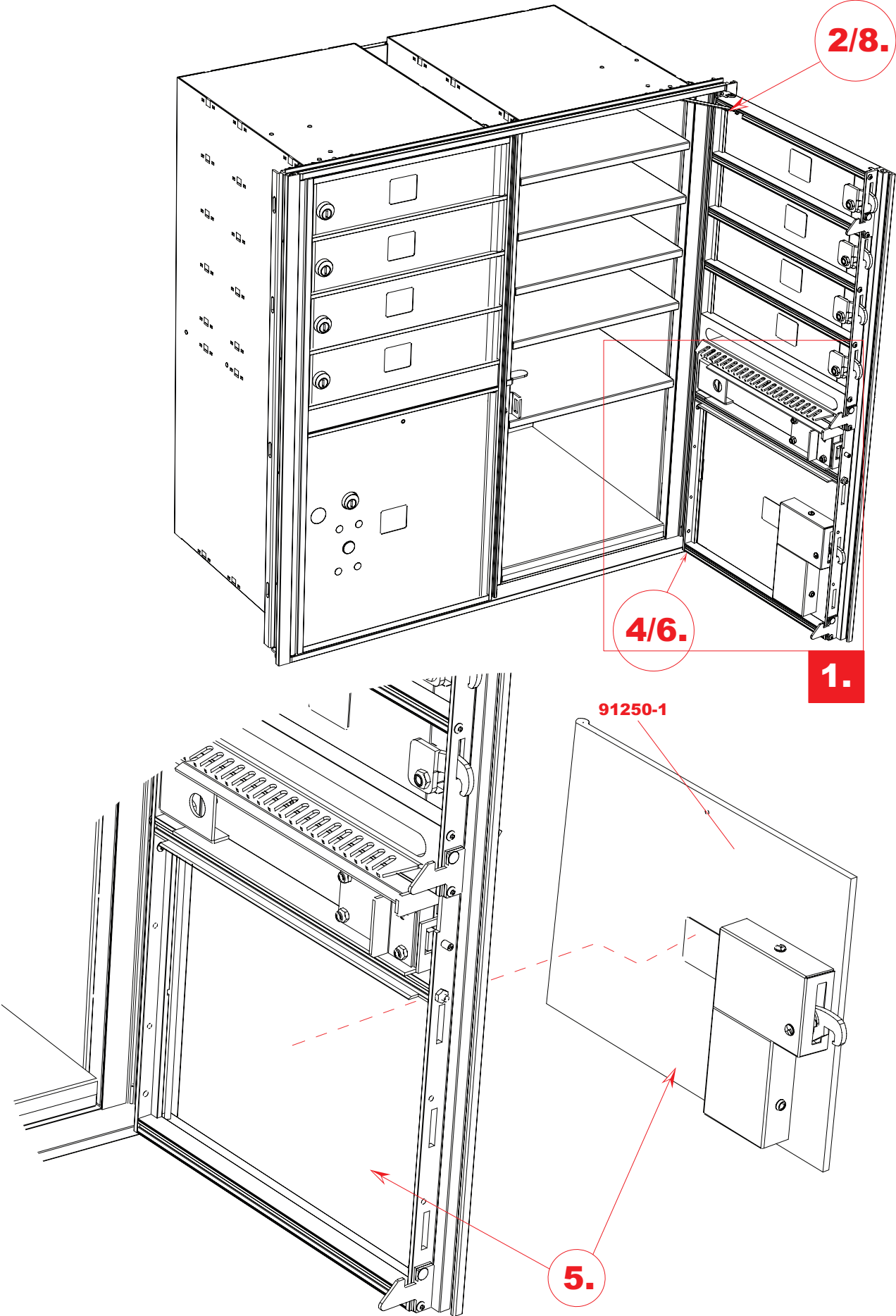
**4.** REMOVE HINGE ROD (SEE INSTRUCTIONS PAGE 10)

**5.** REPLACE PARCEL DOOR 91250-1

**6.** REINSTALL HINGE ROD (SEE INSTRUCTIONS PAGE 10)

| REQUIRED TOOLS |  | PART #  | DESCRIPTION                 |
|----------------|--|---------|-----------------------------|
| 1/8" ROD       |  | 91040   | HINGE ROD (TYPE III AND IV) |
| PORTABLE DRILL |  | 91250-1 | PARCEL DOOR ASSEMBLY        |
| HAMMER         |  | 91127   | HINGE ROD (TYPE I AND II)   |
| PLIERS         |  |         |                             |
|                |  |         |                             |

REPLACEMENT OF RIGHT SIDE PARCEL DOOR



# REPLACEMENT OF LEFT SIDE PATRON COMPARTMENT DOOR TYPES I, II, III, AND IV

**1.** COMPLETELY OPEN LEFT SIDE MASTER DOOR SO THAT THE HINGE ROD IS VISIBLE

**2.** REMOVE HINGE ROD (SEE INSTRUCTIONS PAGE 10)

**3.** REPLACE COMPARTMENT DOOR 91111 FOR TYPE I, II, AND III, OR 91108 FOR TYPE IV

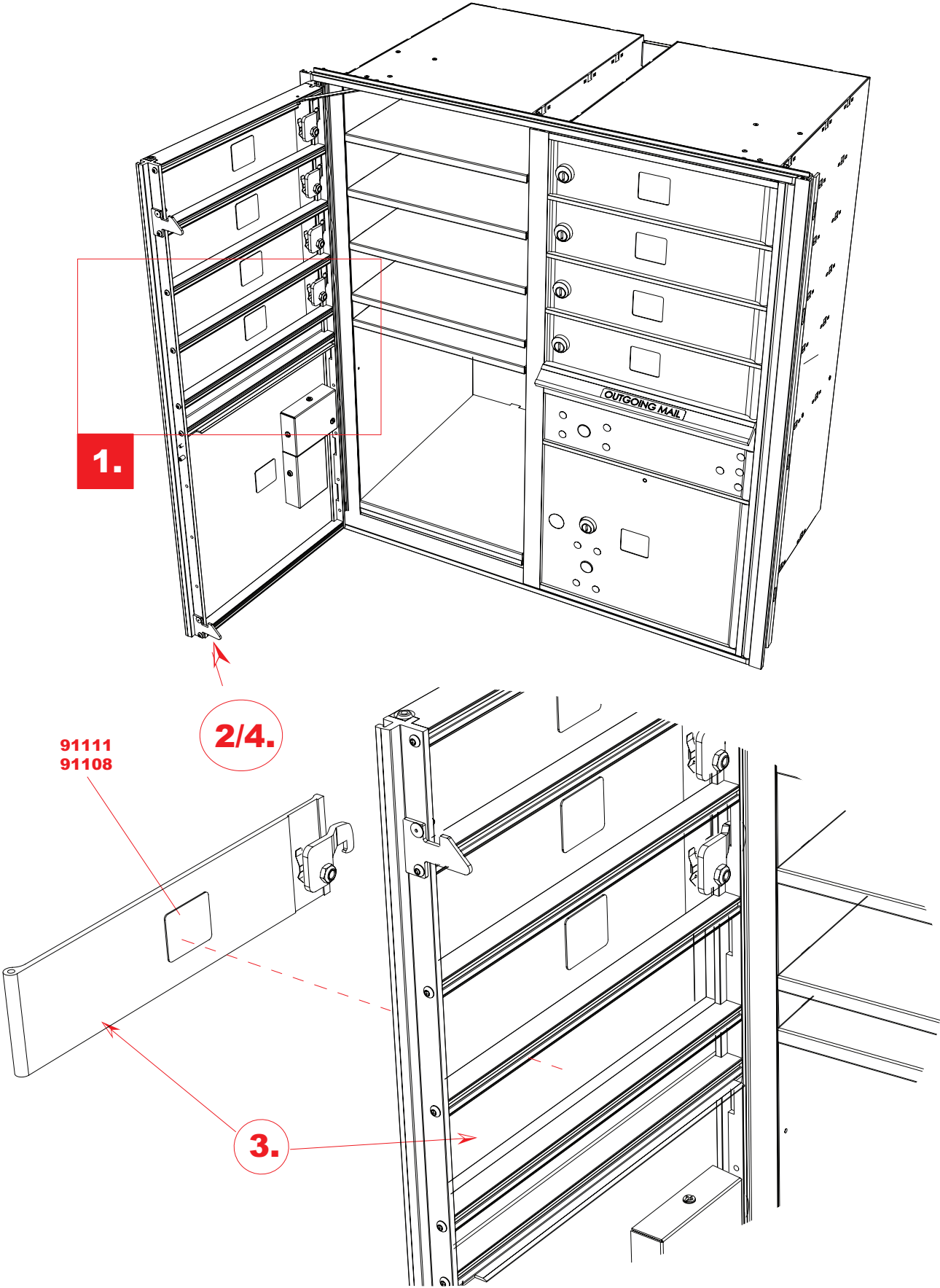
**4.** REINSTALL HINGE ROD (SEE INSTRUCTIONS PAGE 10)

**5.** INSTALL LOCK MECHANISM (SEE INSTRUCTIONS PAGE 22)

| REQUIRED TOOLS |
|----------------|
| 1/8" ROD       |
| PORTABLE DRILL |
| HAMMER         |
| PLIERS         |

| PART # | DESCRIPTION                 |
|--------|-----------------------------|
| 91040  | HINGE ROD (TYPE III AND IV) |
| 91108  | 5" COMPARTMENT DOOR         |
| 91111  | 3" COMPARTMENT DOOR         |
| 91127  | HINGE ROD (TYPE I AND II)   |
|        |                             |

REPLACEMENT OF LEFT SIDE PATRON COMPARTMENT DOOR



# REPLACEMENT OF LEFT SIDE PARCEL DOOR TYPES I AND III

**1.** COMPLETELY OPEN LEFT SIDE MASTER DOOR SO THAT THE HINGE ROD IS VISIBLE

**2.** REMOVE HINGE ROD (SEE INSTRUCTIONS PAGE 10)

**3.** REPLACE PARCEL DOOR 91257-1

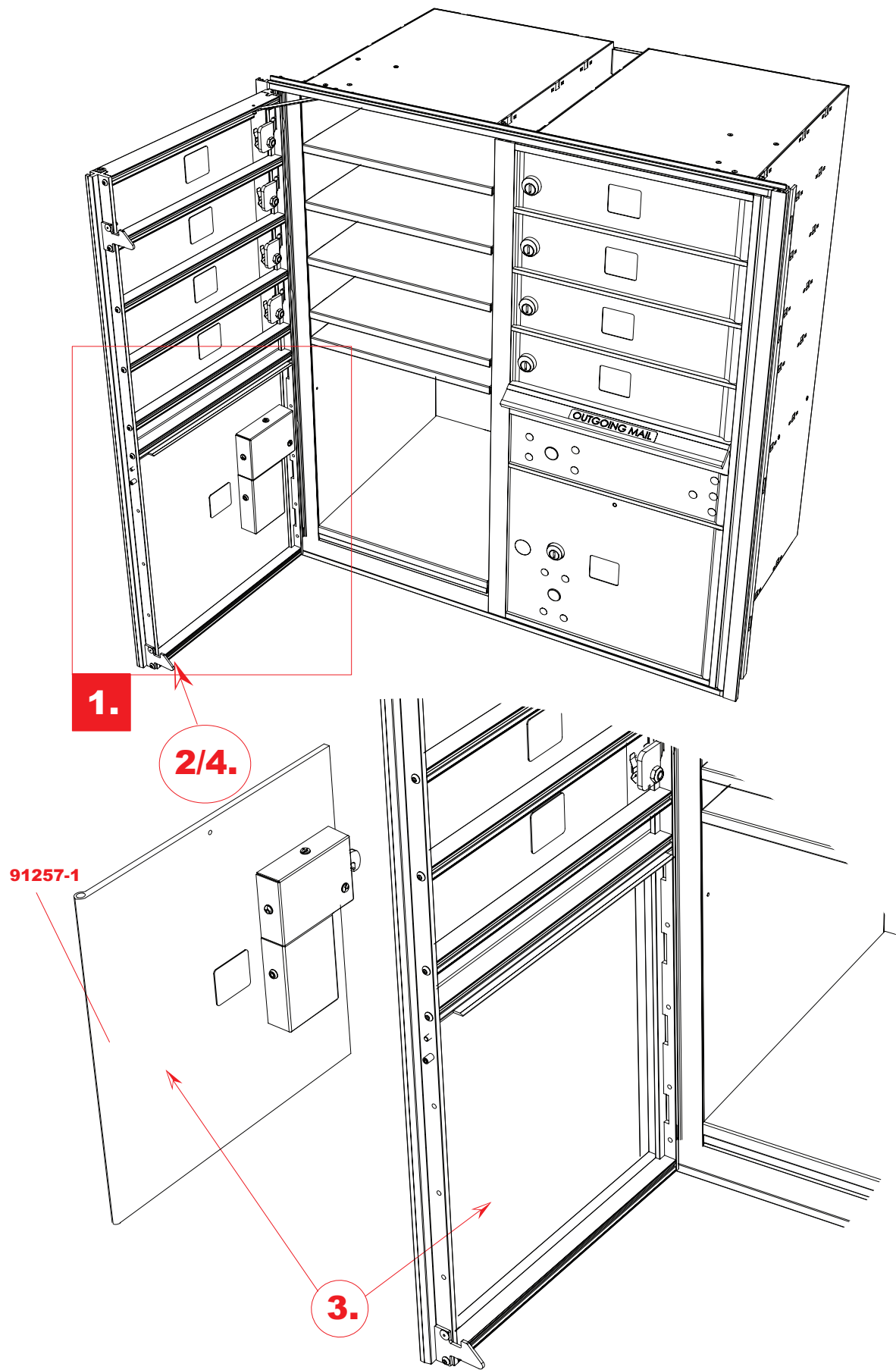
**4.** REINSTALL HINGE ROD (SEE INSTRUCTIONS PAGE 10)

**4.** REPLACE PARCEL DOOR SPRING (SEE INSTRUCTIONS PAGE 30)

**4.** INSTALL LOCK MECHANISM (SEE INSTRUCTIONS PAGE 28)

| REQUIRED TOOLS |  | PART #  | DESCRIPTION                 |
|----------------|--|---------|-----------------------------|
| 1/8" ROD       |  | 91040   | HINGE ROD (TYPE III AND IV) |
| PORTABLE DRILL |  | 91257-1 | PARCEL DOOR ASSEMBLY        |
| HAMMER         |  | 91127   | HINGE ROD (TYPE I AND II)   |
| PLIERS         |  |         |                             |
|                |  |         |                             |

REPLACEMENT OF LEFT SIDE PARCEL DOOR



# REPLACEMENT OF PATRON LOCK

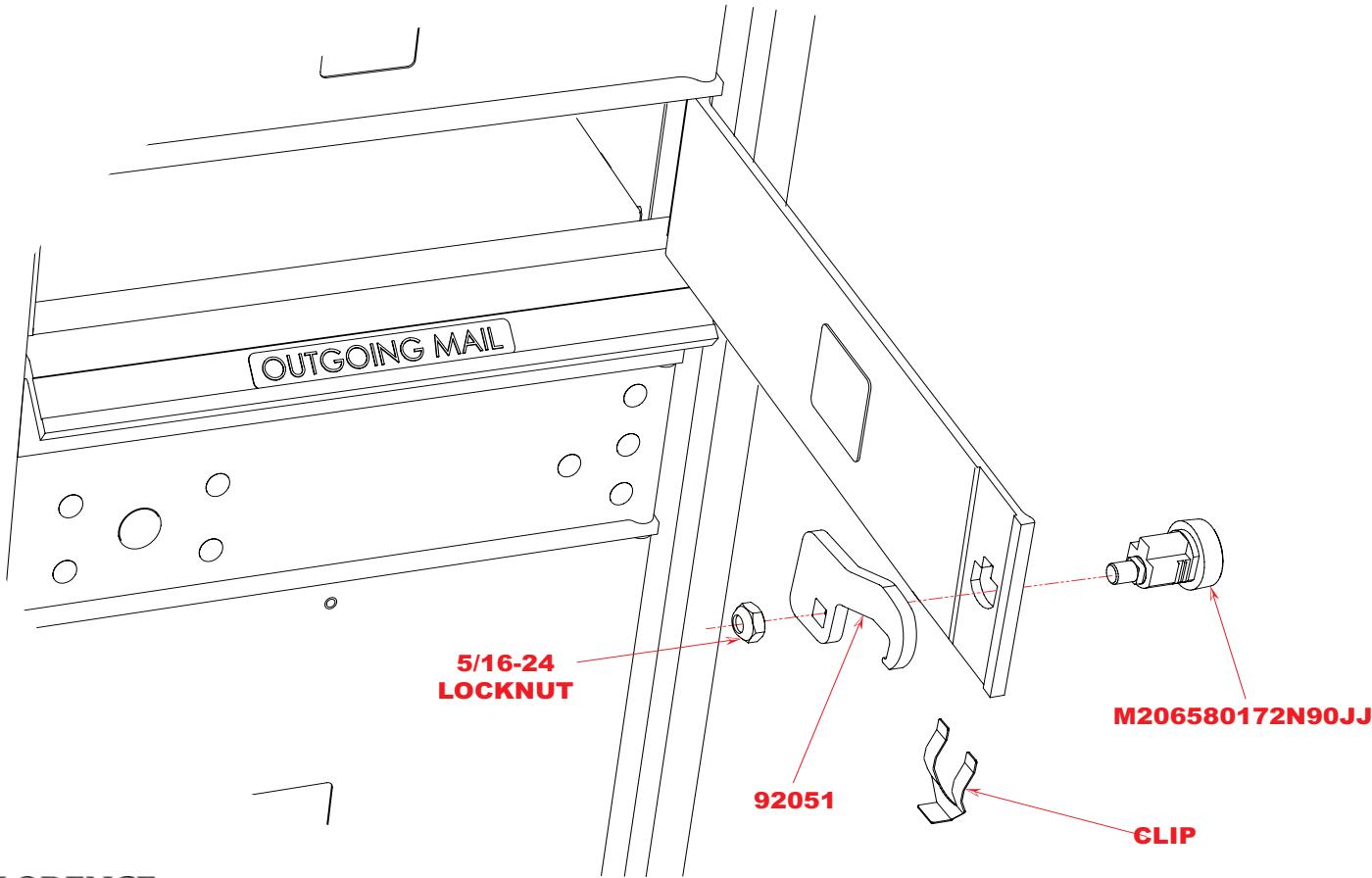
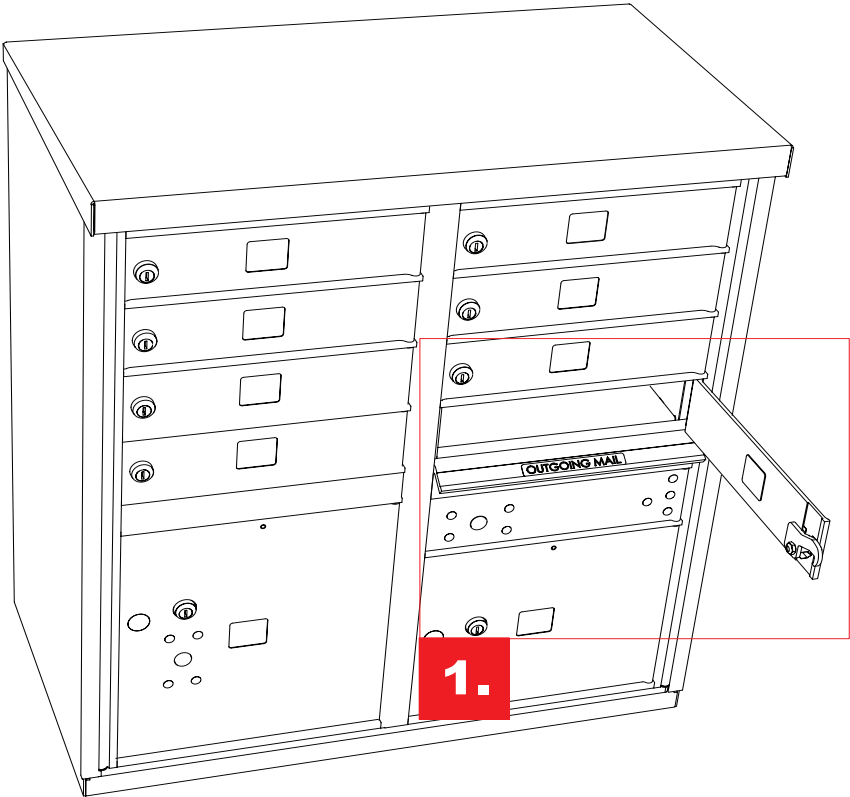
## TYPES I, II, III, AND IV

- 1.** OPEN PATRON COMPARTMENT DOOR
- 2.** REMOVE 5/16-24 LOCK NUT AND CAM  
92051
- 3.** REMOVE CLIP WITH PLIERS (PULL  
DOWN) FROM BACK OF COMPARTMENT  
DOOR AND REMOVE PATRON LOCK  
M206580172N90JJ
- 4.** INSTALL NEW PATRON LOCK  
M206580172N90JJ WITH CLIP
- 5.** INSTALL NEW CAM AND TIGHTEN 5/16-  
24 LOCK NUT

| REQUIRED TOOLS     |
|--------------------|
| 1/2" SOCKET WRENCH |
| PLIERS             |
|                    |
|                    |

| PART #          | DESCRIPTION                                  |
|-----------------|----------------------------------------------|
|                 | CLIP (INCLUDED IN LOCK ASSEMBLY)             |
| M206580172N90JJ | COMPARTMENT DOOR LOCK ASSEMBLY               |
| 92051           | LOCK CAM                                     |
|                 | 5/16-24 LOCK NUT (INCLUDED IN LOCK ASSEMBLY) |

REPLACEMENT OF PATRON LOCK



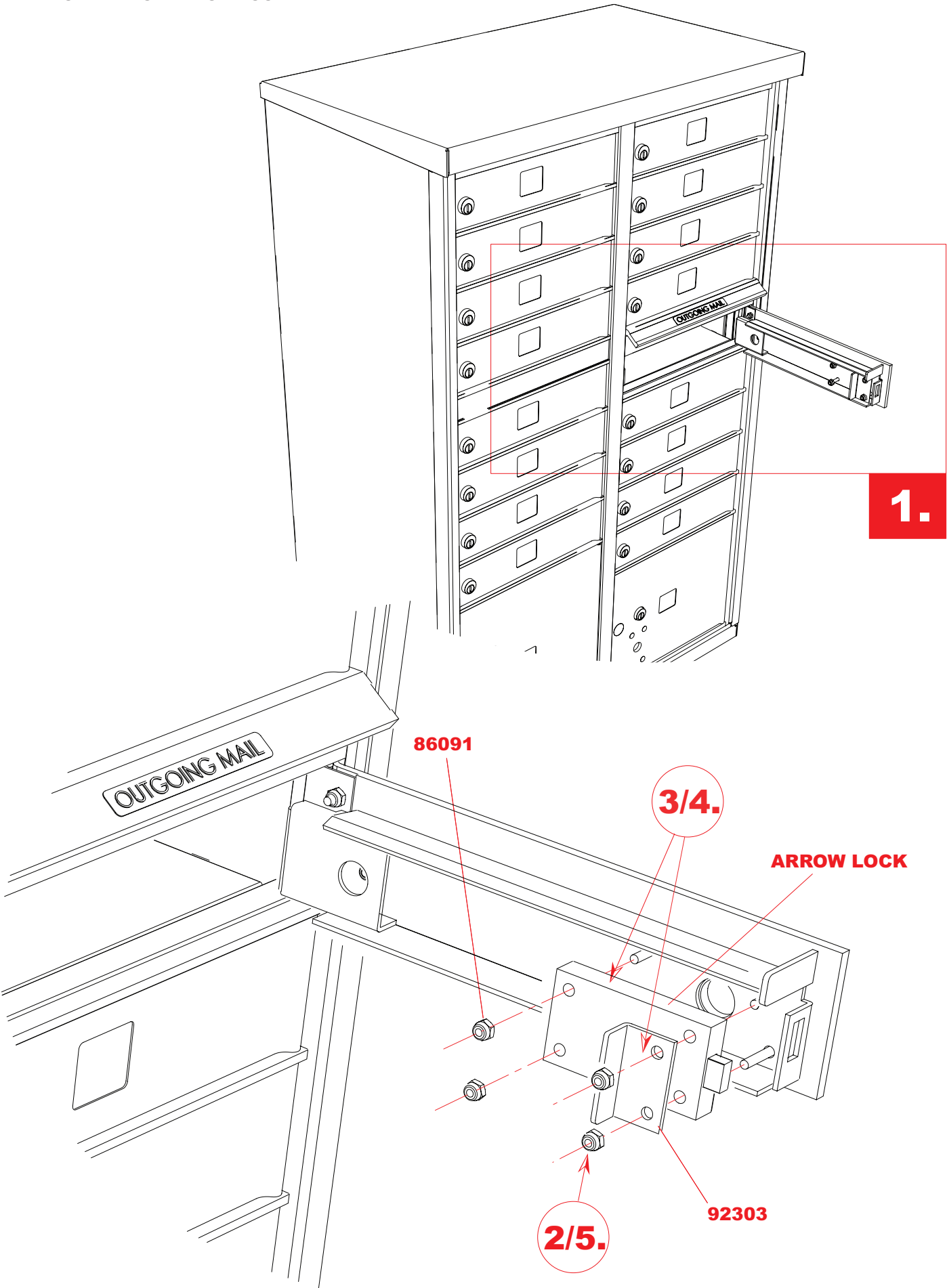
# REPLACEMENT OF ARROW LOCK

## TYPES I, II, III, AND IV

- 1.** OPEN ARROW LOCK DOOR
- 2.** REMOVE FOUR (4) 86091 10-32 LOCK NUTS AND 92303 PLATE - LOCK SUPPORT
- 3.** REPLACE ARROW LOCK INTO POSITION
- 4.** INSTALL 92303 PLATE - LOCK SUPPORT AS SHOWN
- 5.** REPLACE FOUR (4) 86091 10-32 LOCK NUTS

| REQUIRED TOOLS     |  | PART # | DESCRIPTION          |
|--------------------|--|--------|----------------------|
| 3/8" SOCKET WRENCH |  | 86091  | 10-32 LOCK NUT       |
| PLIERS             |  | 92303  | PLATE - LOCK SUPPORT |
|                    |  |        | ARROW LOCK           |
|                    |  |        |                      |
|                    |  |        |                      |

REPLACEMENT OF ARROW LOCK

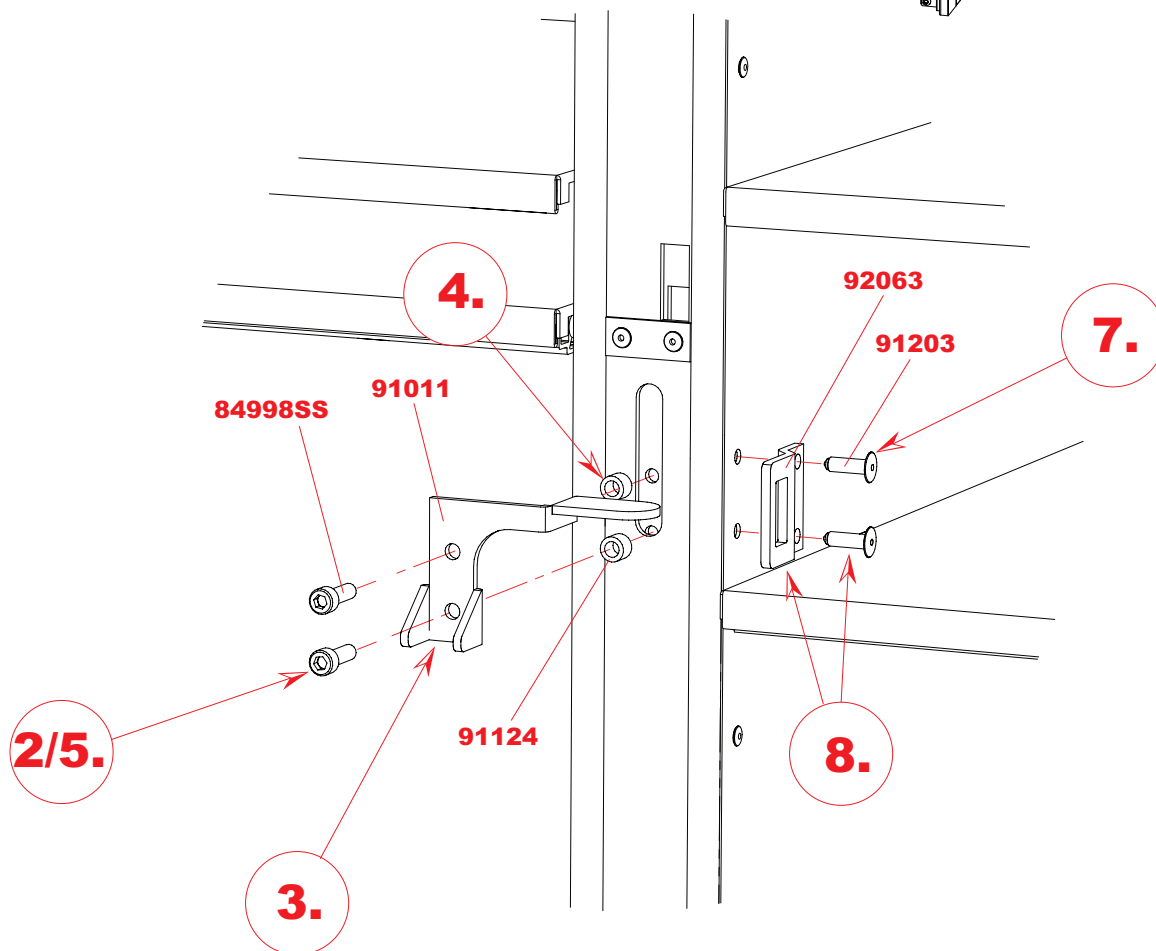
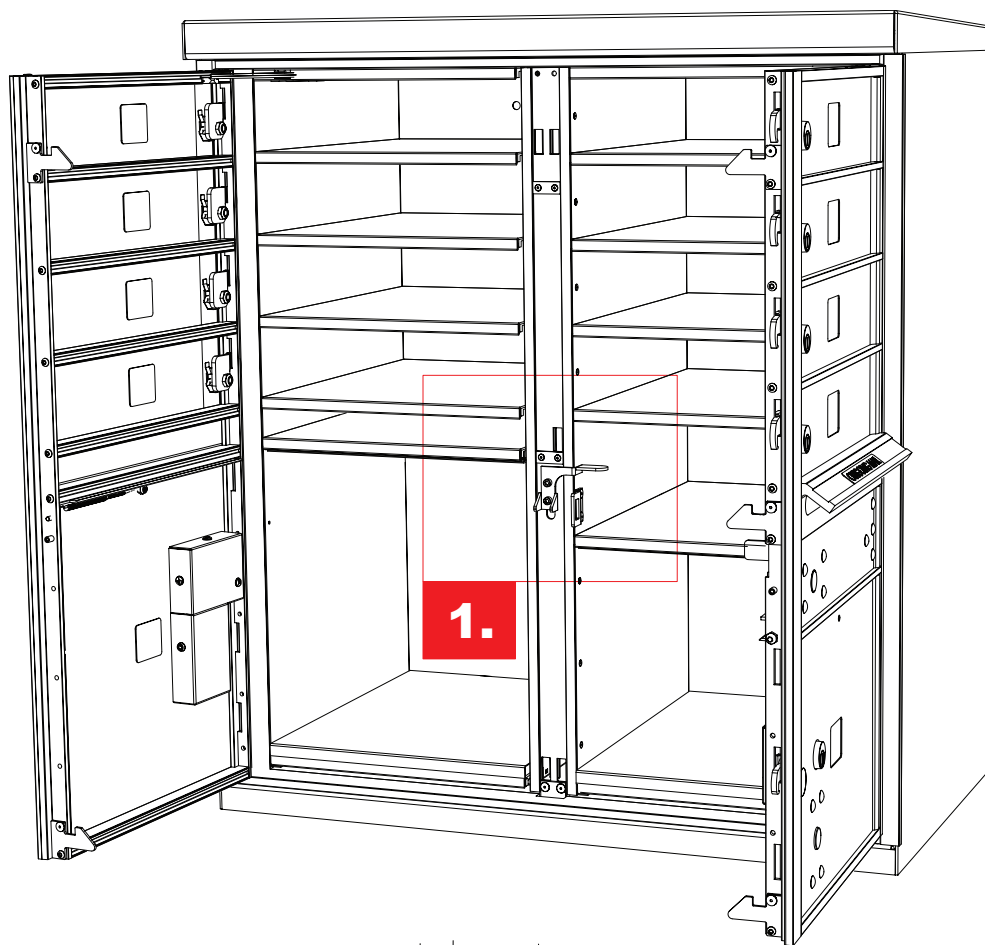


# REPLACEMENT OF ARROW LOCK LATCH/SLIDE HANDLE TYPES I, II, III, AND IV

- 1.** OPEN BOTH MASTER DOORS
- 7.** REPLACE MLD LATCH CATCH  
DRILL OUT TWO (2) 91203 POP RIVETS
- 2.** REPLACE HANDLE ASSEMBLY  
REMOVE TWO (2) 84998SS 10-32 X .865  
SHC SCREW
- 8.** REMOVE/REPLACE 92063 LOCK  
BRACKET - REPLACE TWO (2) 91203 POP  
RIVETS
- 3.** REMOVE LATCH RELEASE BRACKET 91011  
- REPLACE WITH NEW LATCH RELEASE  
BRACKET
- 9.** CHECK FOR FIT/FUNCTION
- 4.** REPLACE TWO (2) 91124 SHOULDER  
BUSHINGS
- 5.** ALIGN WITH MOUNTING HOLES AND  
REPLACE TWO (2) 84998SS 10-32 X .865  
SHC SCREW
- 6.** CHECK FOR FIT/FUNCTION

| REQUIRED TOOLS             |  | PART #  | DESCRIPTION             |
|----------------------------|--|---------|-------------------------|
| 5/32" HEX BIT/ALLEN WRENCH |  | 84998SS | 10-32 X .865" SHC SCREW |
| PORTABLE DRILL             |  | 91011   | RELEASE BRACKET         |
| 1/8" DRILL BIT             |  | 91203   | .250" DIA SS POP RIVET  |
| PORTABLE POP RIVET GUN     |  | 91124   | BUSHING                 |
|                            |  | 92063   | LOCK BRACKET            |

## REPLACEMENT OF ARROW LOCK LATCH/SIDE HANDLE



# REPLACEMENT OF PARCEL LOCK ASSEMBLY

## TYPES I, II, III, AND IV

**1.** OPEN PARCEL DOOR, #1P ON TYPE I, TYPE II, TYPE III AND TYPE IV AND / OR #2P ON TYPE I AND TYPE III.

### **2. TO REMOVE/REPLACE COVERS:**

A. REMOVE OR REPLACE PARCEL LOCK COVER 91255 USING THREE (3) 84994 10-32 X .375 1-WAY TAMPERPROOF SCREW

B. TO ACCESS ARROW LOCK REMOVE PARCEL LOCK COVER 91259 BY REMOVING TWO (2) 84993 10-32 X .312" MCGARD SCREWS USING POSTAL MES NO. 110050 MCGARD SCREW DRIVER.

### **3. TO REMOVE/REPLACE ARROW LOCK:**

A. REMOVE FOUR (4) 86091 10-32 LOCK NUTS - REMOVE ARROW LOCK

B. REPLACE NEW ARROW LOCK - REPLACE FOUR (4) 86091 10-32 LOCK NUTS

### **4. TO REMOVE/REPLACE PARCEL LOCK CAM ASSEMBLY:**

A. REMOVE ONE (1) 5/16-24 LOCK NUT (INCLUDED IN LOCK ASSEMBLY)

B. REMOVE ONE (1) 91620 3/8-24 HEX NUT

C. REPLACE ONE (1) 5/16-24 LOCK NUT (INCLUDED IN LOCK ASSEMBLY)

D. REPLACE ONE (1) 91620 3/8-24 HEX NUT

### **5. TO REMOVE/REPLACE PARTON LOCK:**

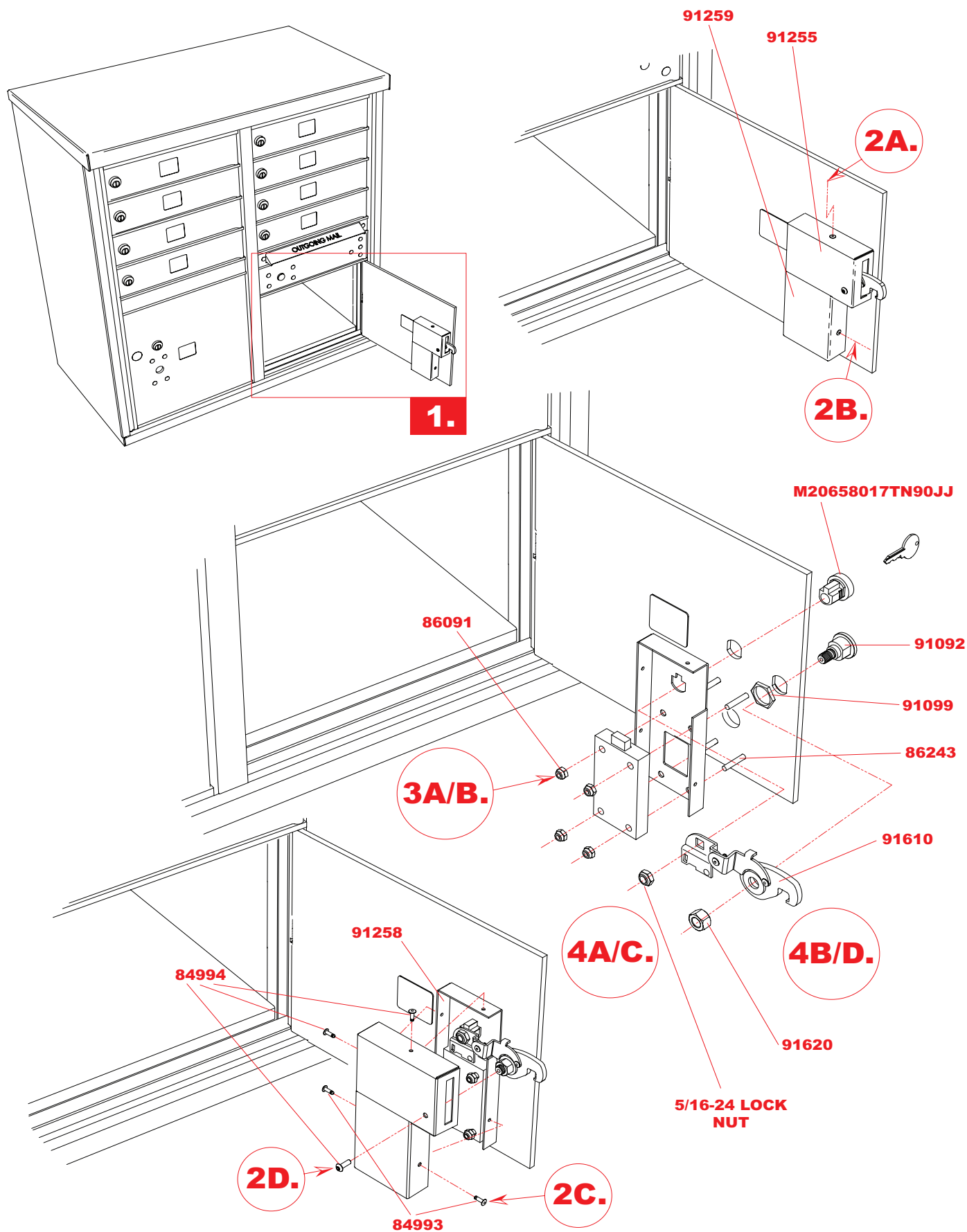
A. REMOVE ONE (1) 5/16-24 LOCK NUT (INCLUDED WITH LOCK ASSEMBLY). REMOVE ONE (1) LOCK CLIP AND LOCK.

B. REPLACE NEW LOCK - REPLACE ONE (1) LOCK CLIP AND ONE (1) 5/16-24 LOCK NUT (INCLUDED WITH LOCK ASSEMBLY).

| REQUIRED TOOLS            |
|---------------------------|
| 9/16" SOCKET WRENCH       |
| 1/2" SOCKET WRENCH        |
| MCGARD SCREW DRIVER       |
| 1-WAY REMOVAL SCREWDRIVER |
| STANDARD SCREWDRIVER      |

| PART #              | DESCRIPTION                                                     |
|---------------------|-----------------------------------------------------------------|
| 84993               | 10-32 X .312" UNF-2A 18-8 SS PASSIVATED MCGARD SCREW            |
| 84994               | 10-32 x .375" UNF-2A 18-8 SS PASSIVATED 1-WAY TAMPERPROOF SCREW |
| 86243               | 10-32 PRESS FIT CARRIAGE BOLT                                   |
| 86091               | 10-32 LOCK NUT                                                  |
| M206580<br>17TN90JJ | CUSTOMER DOOR LOCK ASSEMBLY                                     |
| 91092               | PARCEL DOOR BEARING                                             |
| 91099               | PARCEL DOOR LOCK PLUG NUT                                       |
| 91255               | COVER - LATCHING ASSEMBLY                                       |
| 91258               | PARCEL LOCK MOUNTING PLATE                                      |
| 91259               | COVER - ARROW LOCK                                              |
| 91610               | LOCK ASSEMBLY - PARCEL                                          |
|                     | 5/16-24 LOCK NUT (INCL. WITH M20658017TN90JJ)                   |
| 91620               | 3/8-24 HEX NUT                                                  |

## REPLACEMENT OF PARCEL LOCK ASSEMBLY



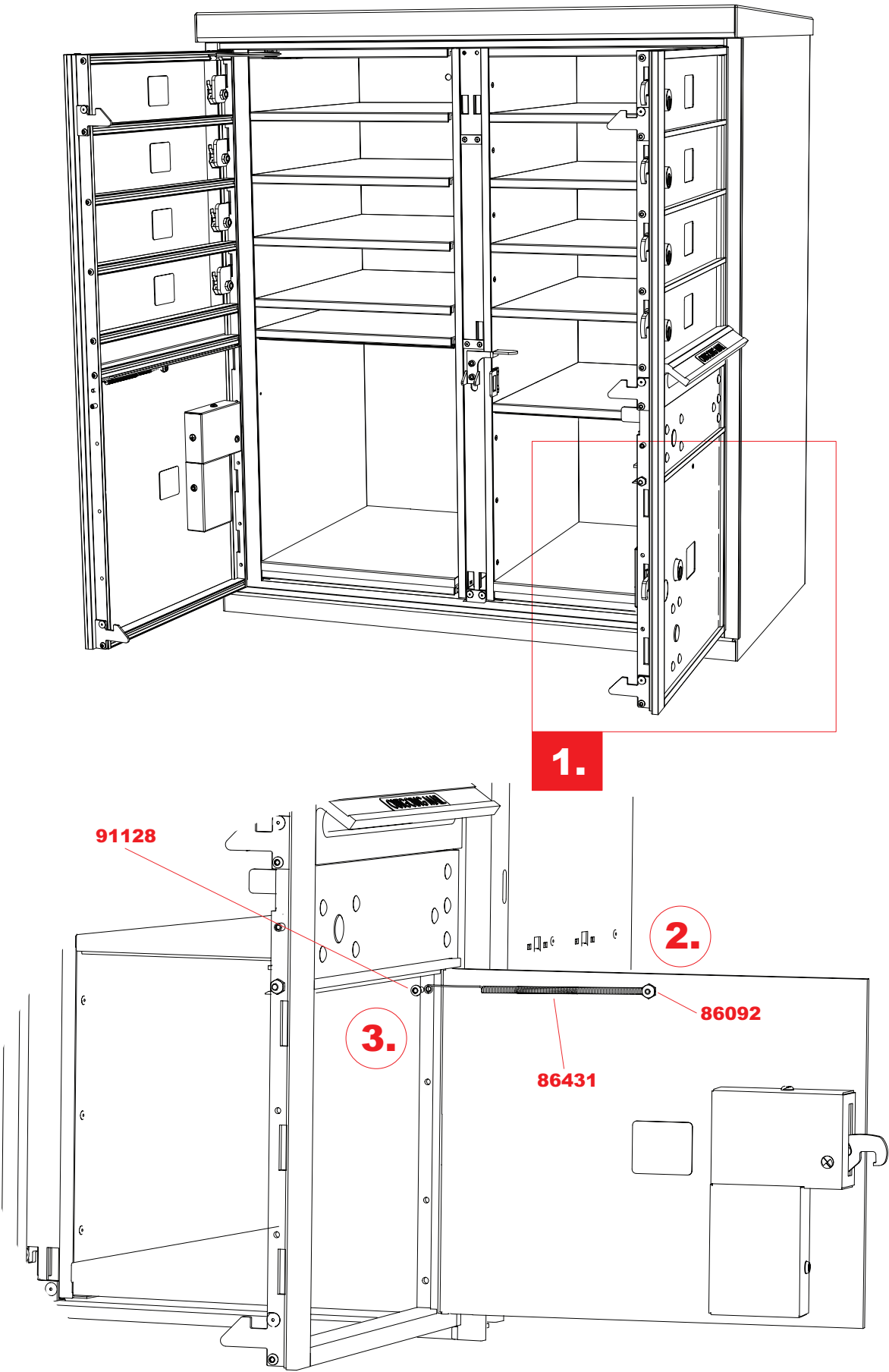
# REPLACEMENT OF PARCEL DOOR SPRING

## TYPES I, II, III AND IV

- 1.** *OPEN MASTER LOADING DOOR*
- 2.** *PLACE ONE END OF PARCEL DOOR SPRING 86431 OVER THREADED POST ON PARCEL DOOR AND TIGHTEN ONE (1) 86092 8-32 LOCK NUT*
- 3.** *INSERT OPPOSITE END OF SPRING THROUGH ONE (1) 91128 8-32 X 0.375 TAPTITE TORX HEAD SCREW AND TIGHTEN TO FRAME AS SHOWN*

| REQUIRED TOOLS                 |  | PART # | DESCRIPTION                    |
|--------------------------------|--|--------|--------------------------------|
| HAMMER                         |  | 86092  | 8-32 LOCK NUT                  |
| T-15 TORX HEAD SCREWDRIVER/BIT |  | 86431  | PARCEL DOOR SPRING             |
| PLIERS                         |  | 91128  | 8-32 x 0.375 TAPTITE TORX HEAD |
| 11/32" SOCKET WRENCH           |  |        |                                |

REPLACEMENT OF PARCEL DOOR SPRING



# REPLACEMENT OF SHELF

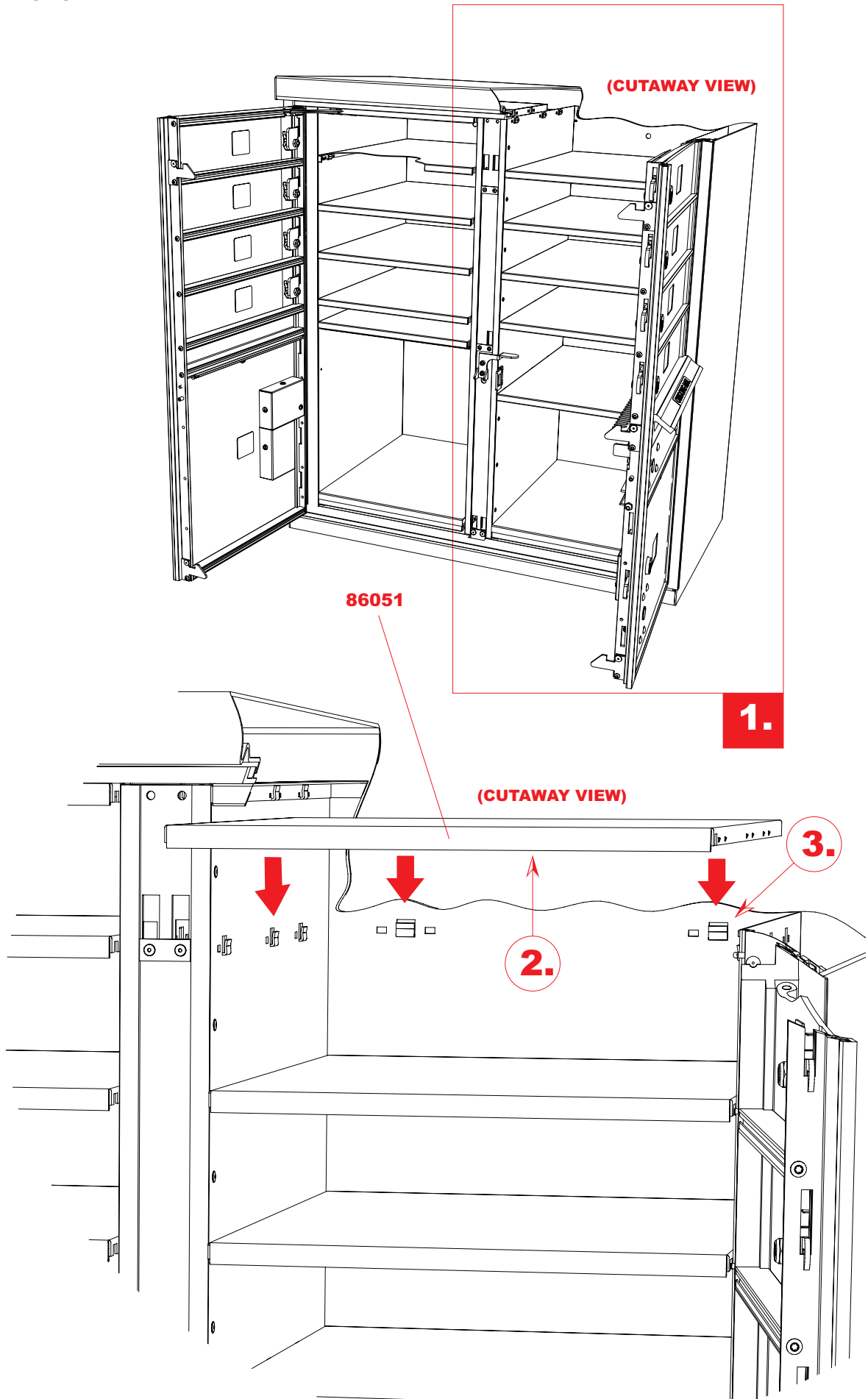
## TYPES I, II, III AND IV

- 1.** OPEN MASTER LOADING DOORS
- 2.** WITH A HAMMER APPLY FORCE UNDERNEATH THE SHELF TO BE REMOVED, DISLODGING IT FROM THE METAL SNAPS HOLDING IT TO THE INSERT PANEL. LIFT AND PULL TOWARD FRONT OF CBU
- 3.** TO REPLACE THE SHELF, PLACE IT ABOVE THE METAL SNAPS, ALIGN IT FRONT TO BACK, AND APPLY FORCE WITH A HAMMER TO SNAP THE SHELF BACK INTO PLACE

THIS PROCEDURE WILL NOT WORK FOR THE SHELF ABOVE A PARCEL LOCKER.

| REQUIRED TOOLS |  | PART # | DESCRIPTION |
|----------------|--|--------|-------------|
| HAMMER         |  | 86051  | SHELF       |
|                |  |        |             |
|                |  |        |             |
|                |  |        |             |

REPLACEMENT OF SHELF

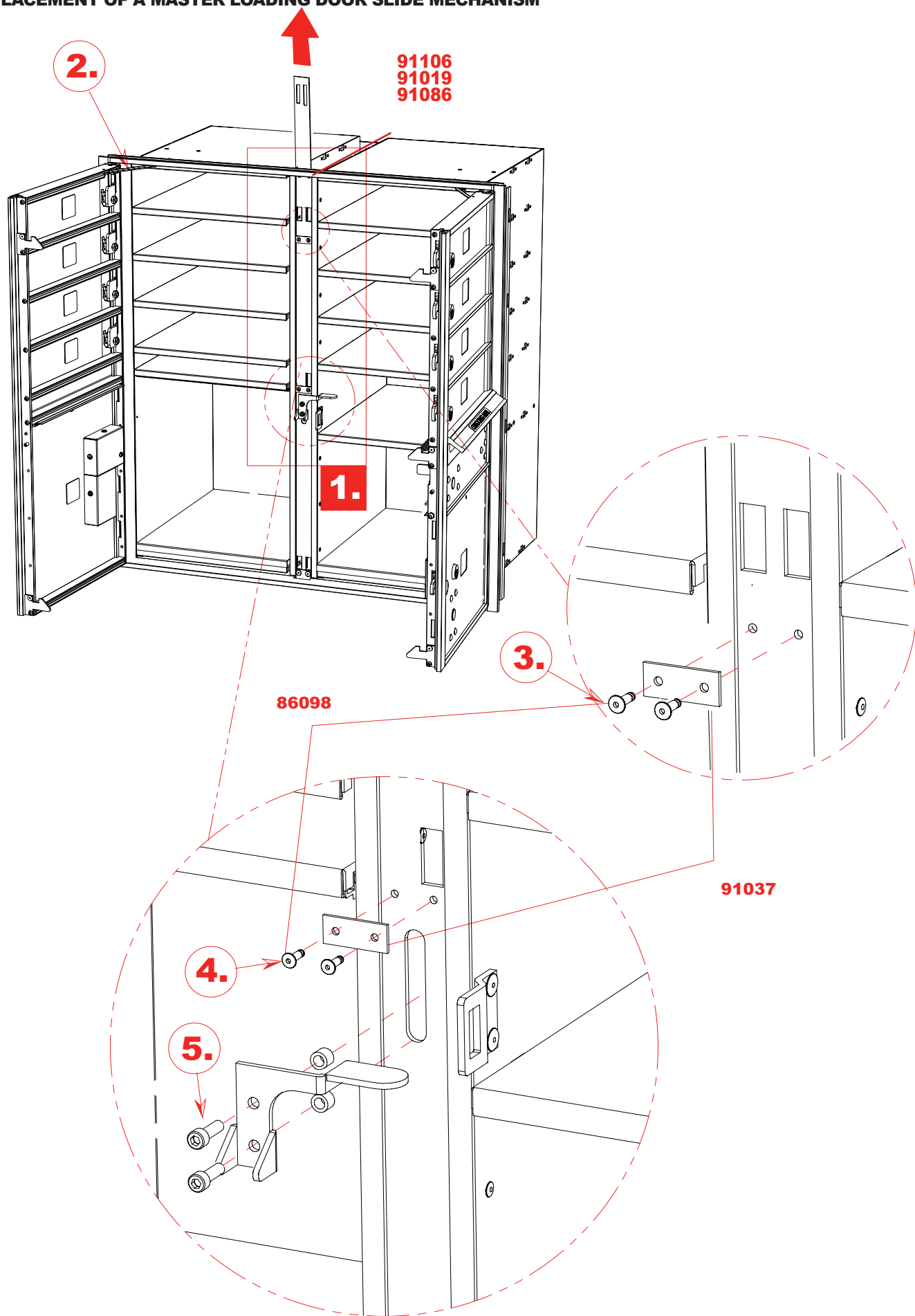


# REPLACEMENT OF MASTER LOADING DOOR SLIDE MECHANISM TYPES I, II, III AND IV

- 1.** OPEN MASTER LOADING DOORS
- 2.** COMPLETELY REMOVE INSERT ASSEMBLY  
(SEE INSTRUCTIONS - PAGE 6)
- 3.** DRILL OUT TWO (2) 86098 1/8" POP RIVETS AT TOP OF SLIDE MECHANISM AND REMOVE WEAR PLATE
- 4.** DRILL OUT TWO (2) 86098 1/8" POP RIVETS NEAR ARROW LATCH AND REMOVE WEAR PLATE
- 5.** REMOVE ARROW LATCH HANDLE (SEE INSTRUCTIONS PAGE 26)
- 6.** REMOVE THE OLD SLIDE FROM THE TOP OF THE INSERT ASSEMBLY
- 7.** REPLACE SLIDE MECHANISM AND REVERSE STEPS 1-6

| REQUIRED TOOLS             |  | PART # | DESCRIPTION                     |
|----------------------------|--|--------|---------------------------------|
| CORDLESS DRILL             |  | 86098  | 1/8" DIA X .328" L POP RIVET SS |
| PORTABLE POP RIVET GUN     |  | 91019  | SLIDE MECH. FOR TYPE III        |
| 1/8" DRILL BIT             |  | 91037  | WEAR PLATE                      |
| 3/16" DRILL BIT            |  | 91086  | SLIDE MECH FOR TYPE I, II       |
| 5/32" HEX BIT/ALLEN WRENCH |  | 91106  | SLIDE MECH. FOR TYPE IV         |
|                            |  |        |                                 |
|                            |  |        |                                 |

REPLACEMENT OF A MASTER LOADING DOOR SLIDE MECHANISM



# REPLACEMENT OF PEDESTAL TYPES I, II, III AND IV

**1.** OPEN MASTER LOADING DOORS

**6.** TO REPLACE CBU CABINET, REVERSE  
STEPS 1-4

**2.** REMOVE LEFT AND RIGHT SIDE 91079  
FLOATING SHELVES, EXPOSING MOUNT-  
ING HOLES

WARNING: 2 PEOPLE REQUIRED TO RE-  
MOVE CABINET FROM PEDESTAL, UNIT  
IS FRONT HEAVY.

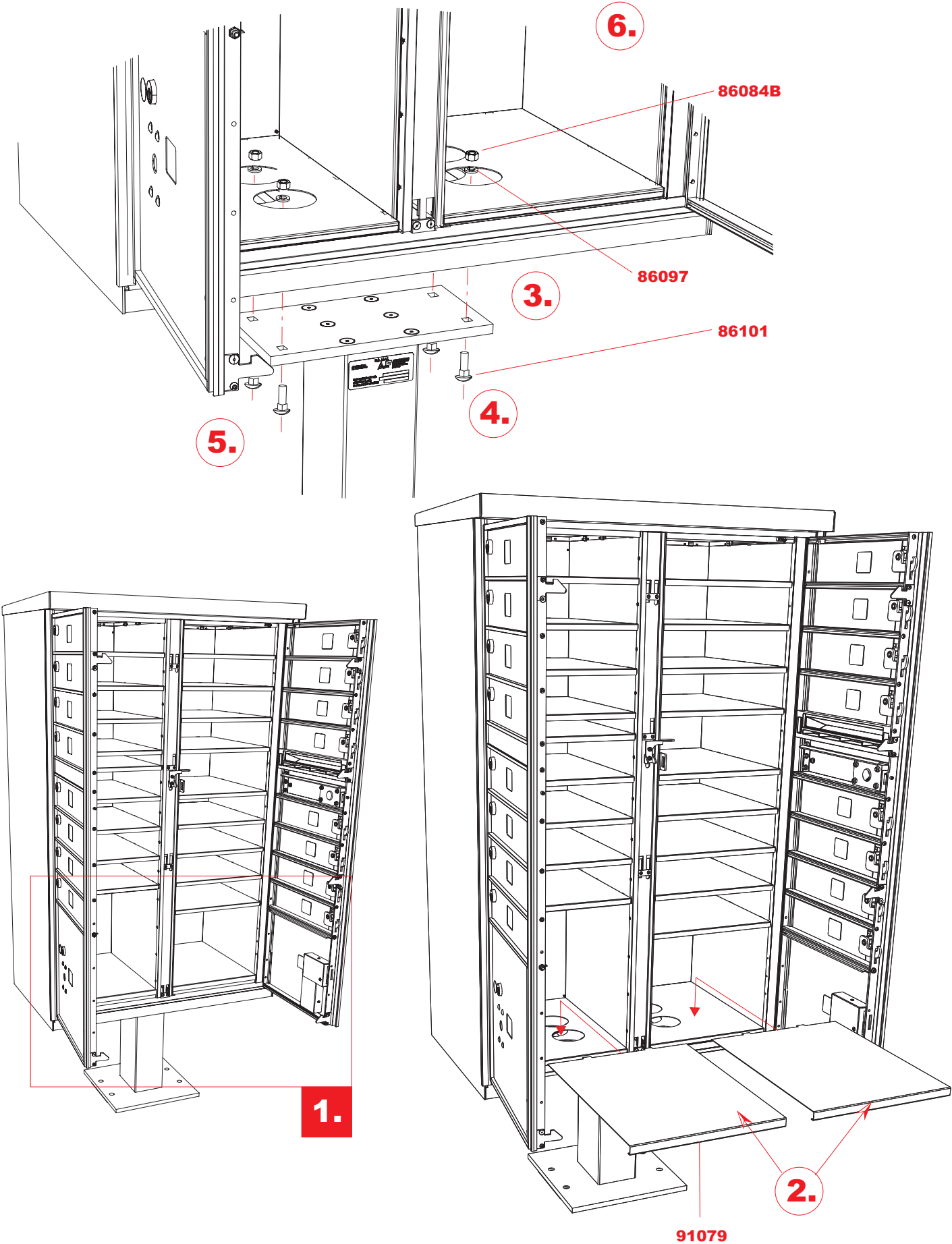
**3.** REMOVE FOUR (4) 86089B 3/8-16 HEX  
NUTS AND FOUR (4) 86097 3/8" X .688  
OD LOCK WASHERS

**4.** FROM UNDERNEATH UNIT, REMOVE  
FOUR (4) 86101 3/8-16 X 1.25 CARRIAGE  
BOLTS

**5.** UNBOLT UNIT FROM GROUND  
REPLACE PEDESTAL AND MOUNT TO  
GROUND

| REQUIRED TOOLS      |  | PART # | DESCRIPTION                 |
|---------------------|--|--------|-----------------------------|
| 9/16" SOCKET WRENCH |  | 86089B | 3/8-16 HEX NUT              |
|                     |  | 86101  | 3/8-16 X 1.25 CARRIAGE BOLT |
|                     |  | 91079  | FLOATING SHELF              |
|                     |  | 91129  | PEDESTAL FOR TYPE I, II     |
|                     |  | 91121  | PEDESTAL FOR TYPE III, IV   |
|                     |  | 86097  | 3/8" X .688 OD LOCK WASHER  |
|                     |  |        |                             |

REPLACEMENT OF A PEDESTAL



| Part#   | Description                   | QTY Type 1 | QTY Type 2 | QTY Type 3 | QTY Type 4 |
|---------|-------------------------------|------------|------------|------------|------------|
| 14707   | BOLT-CARRIAGE 10-32 X 1.5     | 2          | 2          | 2          | 2          |
| 30807   | CLIP-LOCK                     | 10         | 13         | 18         | 14         |
| 30697   | RIVET TUBULAR .125 X .250 SS  | 2          | 1          | 2          | 1          |
| 30997   | RIVET TUBULAR .125 X .312 SS  | 2          | 1          | 2          | 1          |
| 84500   | LABEL LOCK & KEY              | 1          | 1          | 1          | 1          |
| 84993   | SCREW- 10-32 X .312 MCGARD    | 4          | 2          | 4          | 2          |
| 84994   | SCREW- 10-32 X .375 ONE WAY   | 4          | 2          | 4          | 2          |
| 84995   | SCREW- 8-32 X .25 ONE WAY     | 2          | 1          | 2          | 1          |
| 84998SS | SCREW 10-32 X .62             | 2          | 2          | 2          | 2          |
| 86051   | SHELF-CENTER                  | 10         | 13         | 18         | 14         |
| 86089B  | NUT-HEX 3/8-16                | 4          | 4          | 4          | 4          |
| 86091   | NUT-LOCK 10-32 W/NYLON SS     | 18         | 14         | 20         | 14         |
| 86092   | NUT-LOCK 8-32 W/NYLON SS      | 2          | 1          | 2          | 1          |
| 86097   | WASHER-LOCK                   | 4          | 4          | 4          | 4          |
| 86098   | RIVET-POP .125 X .328         | 75         | 65         | 92         | 67         |
| 86101   | BOLT-CARRIAGE 3/8-16 X 1.25   | 4          | 4          | 4          | 4          |
| 86130   | PLATE-OUTGOING MAIL           | 1          | 1          | 1          | 1          |
| 86159   | CARD KEY TAG                  | 6          | 3          | 6          | 3          |
| 86160   | KEY TAG CLEAR                 | 6          | 3          | 6          | 3          |
| 86229   | SCREW 8-32 X .75              | 40         | 44         | 54         | 46         |
| 86231   | SCREW-SHOULDER 6-32 X .187 SS | 2          | 2          | 2          | 2          |
| 86243   | BOLT-CARRIAGE 10-32 X 1.25    | 10         | 6          | 10         | 6          |
| 86262   | SHELF-TOP RT                  | 1          | 1          | 1          | 1          |
| 86265   | LATCH-HOLD OPEN RT            | 1          | 1          | 1          | 1          |
| 86266   | SHELF-TOP LT.                 | 1          | 1          | 1          | 1          |
| 86267   | LATCH-HOLD OPEN LT            | 1          | 1          | 1          | 1          |
| 86274   | SHELF ASSY-TOP RT             | 1          | 1          | 1          | 1          |
| 86275   | SHELF ASSY.-TOP LT            | 1          | 1          | 1          | 1          |
| 86279   | GUARD-HOLD OPEN               | 2          | 2          | 2          | 2          |
| 86313   | HINGE-COLLECTION DOOR 3"      | 1          | 1          | 1          |            |
| 86323   | SPACER-SHELF                  | 2          | 1          | 2          | 1          |
| 86409   | BOLT-CARRIAGE 10-32 X .625 SS | 4          | 4          | 4          | 4          |
| 86410   | SCREW- 8-32 X .625 PRESS FIT  | 2          | 1          | 2          | 1          |
| 86431   | SPRING-PARCEL RETURN          | 2          | 1          | 2          | 1          |
| 86455   | NUT-LOCK 10-32 SS             | 2          | 2          | 2          | 2          |
| 91001   | INSERT PANEL ASSY-LT T3       |            |            | 1          |            |
| 91002   | INSERT PANEL ASSY-RT T3       |            |            | 1          |            |
| 91003   | CABINET ASSY-T3 & T4          |            |            | 1          | 1          |
| 91004   | PANEL-INSERT T3 LT            |            |            | 1          |            |
| 91005   | PANEL-INSERT T3 RT            |            |            | 1          |            |
| 91006   | SHELF SUPPORT                 | 2          | 1          | 2          | 1          |
| 91007   | PLATE-JOINER                  | 2          | 2          | 2          | 2          |
| 91008   | PANEL-INSERT LT T1            | 1          |            |            |            |
| 91009   | PANEL-INSERT RT T1 & T2       | 1          | 1          |            |            |
| 91010   | MLD ASSY.-RT.                 | 1          | 1          |            |            |
| 91011   | RELEASE-LATCH                 | 1          | 1          | 1          | 1          |
| 91015   | HOUSING-SLIDE T4              |            |            |            | 1          |
| 91018   | HOUSING-SLIDE T3              |            |            | 1          |            |
| 91019   | SLIDE-LATCH T3                |            |            | 1          |            |
| 91020   | MLD ASSY.-LT T1               | 1          |            |            |            |
| 91021   | BRACKET-ARROW LOCK            | 1          | 1          | 1          | 1          |

| Part# | Description                 | QTY Type 1 | QTY Type 2 | QTY Type 3 | QTY Type 4 |
|-------|-----------------------------|------------|------------|------------|------------|
| 91023 | DOOR-COLLECTION             | 1          | 1          | 1          |            |
| 91027 | SHELF-BTM. LEFT             | 1          | 1          | 1          | 1          |
| 91028 | SHELF-BTM RT                | 1          | 1          | 1          | 1          |
| 91031 | CROSSBAR-TOP RT             | 1          | 1          | 1          | 1          |
| 91032 | CROSSBAR-BTM                | 2          | 2          | 2          | 2          |
| 91033 | CROSSBAR-CTR.               | 6          | 9          | 13         | 10         |
| 91034 | CROSSBAR-ANTI PRY           | 1          | 1          | 2          | 1          |
| 91035 | HOOK-LATCH                  | 5          | 5          | 6          | 6          |
| 91036 | CROSSBAR-TOP LT             | 1          | 1          | 1          | 1          |
| 91037 | PLATE-WEAR                  | 2          | 2          | 3          | 3          |
| 91038 | BUSHING                     | 2          | 2          | 2          | 2          |
| 91040 | PIN-HINGE T3 & T4           |            |            | 2          | 2          |
| 91042 | HINGE-INNER RT T4           |            |            |            | 1          |
| 91043 | HINGE-INNER LT T4           |            |            |            | 1          |
| 91044 | LT SIDE OF RT MLD T4        |            |            |            | 1          |
| 91046 | ACTUATOR                    | 2          | 1          | 2          | 1          |
| 91047 | DOOR SIDE-LT T3             |            |            | 1          |            |
| 91048 | RT SIDE OF LT MLD T3        |            |            | 1          |            |
| 91049 | HINGE-OUTER LT              |            |            | 1          | 1          |
| 91050 | HINGE-INNER LT T3           |            |            | 1          |            |
| 91053 | HINGE-OUTER RT              |            |            | 1          | 1          |
| 91054 | HINGE-INNER RT              |            |            | 1          |            |
| 91055 | SHIM-HOOK                   | 3          | 3          | 4          | 4          |
| 91057 | RIVET-POP 3/16 X 0.55 SS    | 11         | 11         | 12         | 12         |
| 91061 | BRACE, TOP & BTM            | 2          | 2          | 2          | 2          |
| 91063 | LATCHING BRACKET            | 1          | 1          | 1          | 1          |
| 91067 | HOLD OPEN ARM               | 2          | 2          | 2          | 2          |
| 91070 | CABINET ASSY-T1 & T2        | 1          | 1          |            |            |
| 91072 | WRAPPER-CABINET T1 & T2     | 1          | 1          |            |            |
| 91073 | BRACKET-MOUNTING LT.T1 & T2 | 1          | 1          |            |            |
| 91074 | BRACKET-MOUNTING RT.T1 & T2 | 1          | 1          |            |            |
| 91075 | BRACKET-MOUNT RT T3 & T4    |            |            | 1          | 1          |
| 91076 | BRACKET-MOUNT LT T3&T4      |            |            | 1          | 1          |
| 91077 | WRAPPER-CABINET T3 & T4     |            |            | 1          | 1          |
| 91079 | SHELF-FLOATING              | 2          | 2          | 2          | 2          |
| 91080 | SHELF ASSY.-BTM             | 1          | 1          | 1          | 1          |
| 91081 | SHELF-BTM                   | 1          | 1          | 1          | 1          |
| 91082 | CHANNEL- BTM CABINET        | 2          | 2          | 2          | 2          |
| 91083 | HOOK-CAM                    | 2          | 1          | 2          | 1          |
| 91084 | HINGE-OUTER RT T1 & T2      | 1          | 1          |            |            |
| 91085 | OUTER HINGE T1 & T2         | 1          | 1          |            |            |
| 91086 | SLIDE T1 & T2               | 1          | 1          |            |            |
| 91087 | HOUSING -SLIDE T1 & T2      | 1          | 1          |            |            |
| 91088 | HINGE-INNER LT T1 & T2      | 1          | 1          |            |            |
| 91089 | HINGE- INNER RT T1 & T2     | 1          | 1          |            |            |
| 91090 | MLD ASSY.-LT T3             |            |            | 1          |            |
| 91092 | BEARING-HOOK CAM            | 2          | 1          | 2          | 1          |
| 91095 | LT SIDE OF RT MLD T1 & T2   | 1          | 1          |            |            |
| 91096 | RT SIDE OF LT MLD T1 & T2   | 1          | 1          |            |            |
| 91099 | NUT-HEX THIN 3/4-27         | 2          | 1          | 2          | 1          |
| 91100 | MLD ASSY.-RT.T3             |            |            | 1          |            |

| Part#   | Description                     | QTY Type 1 | QTY Type 2 | QTY Type 3 | QTY Type 4 |
|---------|---------------------------------|------------|------------|------------|------------|
| 91103   | BUMPER-SELF ADHESIVE            | 4          | 2          | 4          | 2          |
| 91105   | RT SIDE OF LT MLD T4            |            |            |            | 1          |
| 91106   | SLIDE T4                        |            |            |            | 1          |
| 91107   | DOOR-COLLECTION T4              |            |            |            | 1          |
| 91108   | DOOR-COMPARTMENT T4             |            |            |            | 13         |
| 91110   | MLD ASSY.-LT T2                 |            | 1          |            |            |
| 91111   | DOOR-COMPARTMENT                | 8          | 12         | 16         |            |
| 91112   | PANEL-INSERT T2                 |            | 1          |            |            |
| 91113   | PANEL INSERT LT T4              |            |            |            | 1          |
| 91114   | INSERT PANEL RT T4              |            |            |            | 1          |
| 91118   | DOOR ASSY.-COLLECTION           | 1          | 1          | 1          |            |
| 91119   | DOOR ASSY-COLLECTION T4         |            |            |            | 1          |
| 91120   | HOUSING ASSY-SLIDE T1 & T2      | 1          | 1          |            |            |
| 91123   | SCREW-TORX 8-32 X .50           | 11         | 11         | 15         | 15         |
| 91124   | SPACER                          | 2          | 2          | 2          | 2          |
| 91125   | INSERT PANEL ASSY -T3           |            |            | 1          |            |
| 91127   | PIN-HINGE T1 & T2               | 2          | 2          |            |            |
| 91128   | SCREW-TORX 8-32 X .375          | 2          | 1          | 2          | 1          |
| 91130   | HOUSING ASSY T3                 |            |            | 1          |            |
| 91135   | MLD ASSY.-FINAL RT T3           |            |            | 1          |            |
| 91140   | MLD ASSY-FINAL LT T3            |            |            | 1          |            |
| 91145   | DOOR ASSY.-MLD FINAL RT T1 & T2 | 1          | 1          |            |            |
| 91150   | DOOR ASSY.-MLD FINAL LT T1      | 1          |            |            |            |
| 91165   | INSERT PANEL ASSY T1            | 1          |            |            |            |
| 91166   | PANEL ASSY.-INSERT LT T1        | 1          |            |            |            |
| 91167   | PANEL ASSY.-INSERT RT. T1 & T2  | 1          | 1          |            |            |
| 91168   | PANEL ASSY.-INSERT LT T2        |            | 1          |            |            |
| 91190   | MLD ASSY.- FINAL LT T2          |            | 1          |            |            |
| 91194   | INSTALLATION MANUAL             | 1          | 1          | 1          | 1          |
| 91195   | INSERT PANEL ASSY-T2            |            | 1          |            |            |
| 91201   | HINGE-COLLECTION DOOR 5"        |            |            |            | 1          |
| 91205   | MLD ASSY.-LT T4                 |            |            |            | 1          |
| 91210   | MLD ASSY.-FINAL LT T4           |            |            |            | 1          |
| 91211   | BLANK-DOOR                      |            | 1          | 1          | 1          |
| 91212   | BLANK- DOOR T1                  | 1          |            |            |            |
| 91215   | MLD ASSY.-RT T4                 |            |            |            | 1          |
| 91220   | MLD ASSY.-FINAL RT T4           |            |            |            | 1          |
| 91225   | INSERT & SHELF ASSY-RT T4       |            |            |            | 1          |
| 91230   | INSERT & SHELF ASSY-LT T4       |            |            |            | 1          |
| 91235   | HOUSING ASSY-SLIDE T4           |            |            |            | 1          |
| 91240   | INSERT PANEL ASSY T4            |            |            |            | 1          |
| 91244   | MLD/INSERT ASSY.-FINAL T4       |            |            |            | 1          |
| 91250-1 | DOOR ASSY.-PARCEL 3/4           | 1          | 1          | 1          | 1          |
| 91251   | SPRING-PARCEL LOCK              | 2          | 1          | 2          | 1          |
| 91252   | CAM- 910A PARCEL LOCK           | 2          | 1          | 2          | 1          |
| 91253-1 | DOOR-PARCEL 3/4 SIZE            | 1          | 1          | 1          | 1          |
| 91254-1 | DOOR-PARCEL FULL                | 1          |            | 1          |            |
| 91255   | COVER-LATCHING ASSY             | 2          | 1          | 2          | 1          |
| 91257-1 | DOOR ASSY.-PARCEL FULL SIZE     | 1          |            | 1          |            |
| 91258   | PLATE-COVER                     | 2          | 1          | 2          | 1          |
| 91259   | COVER-ARROW LOCK                | 2          | 1          | 2          | 1          |

| Part#    | Description               | QTY Type 1 | QTY Type 2 | QTY Type 3 | QTY Type 4 |
|----------|---------------------------|------------|------------|------------|------------|
| 91260    | INSERT-THREADED           | 2          | 2          | 2          | 2          |
| 91262    | BRACKET-STFNR TP & BTM.   | 1          | 1          | 1          | 1          |
| 91467    | ROD-THREADED              | 1          | 1          | 2          | 1          |
| 91511-T1 | NAMEPLATE KIT T1          | 1          |            |            |            |
| 91511-T2 | NAMEPLATE KIT T2          |            | 1          |            |            |
| 91511-T3 | NAMEPLATE KIT T3          |            |            | 1          |            |
| 91511-T4 | NAMEPLATE KIT T4          |            |            |            | 1          |
| 91601    | WASHER-BEARING            | 2          | 1          | 2          | 1          |
| 91602    | DOOR/INSERT ASSY. T1      | 1          |            |            |            |
| 91604    | DOOR/INSERT ASSY. T2      |            | 1          |            |            |
| 91610    | LOCK ASSY.-PARCEL         | 2          | 1          | 2          | 1          |
| 91615    | DOOR/INSERT ASSY. T3      |            |            | 1          |            |
| 91620    | NUT-HEX .375-24 SS        | 2          | 1          | 2          | 1          |
| 91800    | PLATE-ID CABINET          | 1          | 1          | 1          | 1          |
| 91803    | MAIL SLOT CROSSBAR        | 1          | 1          | 1          | 1          |
| 91910    | LOCK ASSY-910A            | 10         | 13         | 18         | 14         |
| 92051    | CAM-LOCK HS               | 8          | 12         | 16         | 13         |
| 92071    | TOP-CABINET               | 1          | 1          | 1          | 1          |
| 92300    | PLATE ASSY.-HS ARROW LOCK | 1          | 1          | 1          | 1          |
| 92301    | PLATE-WELD                | 1          | 1          | 1          | 1          |
| 92302    | PLATE-LATCH LOCK          | 1          | 1          | 1          | 1          |
| 92303    | PLATE-LOCK SUPPORT        | 1          | 1          | 1          | 1          |
| 92304    | PLATE-ANTI FISH           | 1          | 1          | 1          | 1          |
| 92700    | SPRING-PARCEL CAM         | 2          | 1          | 2          | 1          |
| 92701    | SCREW 8-32 X .75          | 2          | 2          | 2          | 2          |